

FALL 2023

DIRECTORY ISSUE

# *The Volunteer Gardener*



**DENISE THORNE**

President 2023-2025

Building for the Future

[tennesseefederationofgardenclubsinc.com](https://tennesseefederationofgardenclubsinc.com)

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# *The Volunteer Gardener*

Official Publication of the  
Tennessee Federation of Garden Clubs, Inc.

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TennesseeFederationOfGardenClubsInc.com

National Garden Clubs, Inc.

Permanent Home

4401 Magnolia Av.

St, Louis MO 63110

NGC.org

(314) 776-7574

National Garden Clubs, Inc.

Brenda Moore, President

BMOORE@gardenclub.org

Deep South Garden Clubs, Inc.

Debby Cooper, Director

204 W Park Ave, Greenwood, MS

IVAN Racheff House, + Garden

TFGC Headquarters

Arboretum Level II

1943 Tennessee Av.

Knoxville, TN 37921-2686

(865) 522-6210

racheffhouseandgardens.com



# Letter from the *President*

Tennessee Federation of Garden Clubs, Inc. is buzzing with activity in every part of the state reflecting our theme and project, “Birds, Bees, Flowers and Trees, Plant Tennessee, Plant America.” Blue and Gold Star Families Memorial Marker dedications have been numerous in 2023. Our next Gold Star marker installation and ceremony is planned September 17, 2023, 2:00 P.M. at our TFGC Headquarters, the Ivan Racheff House and Gardens, 1943 Tennessee Avenue, Knoxville, TN 37921. Janie Bitner, our District IV Director is instrumental in the wonderful event. Wanda Taylor reported the Arboretum located on the Racheff grounds has been recertified as a Level II Arboretum. We are proud of our gardens and facilities in Knoxville that serve every garden club in Tennessee.

Speaking of Wanda and Janie, they are the Chairmen for the exciting convention on the horizon, “*Springtime in the Smokies.*” This is the next Deep South Garden Clubs, Inc. annual convention and meeting planned for March 19 and 20, 2024 at the Park Vista, 705 Cherokee Orchard Road, Gatlinburg, TN. In the heart of our most visited National Park, the Great Smoky Mountains is a wonderous site. Springtime will be bursting with flora and fauna for your enjoyment. NGC President Brenda Moore plans to attend. The committee, consisting of over fifty members, is planning a memorable convention for every attendee. An NGC Petite Specialty Design Flower Show. “*Springtime Through the Deep South*” will be open for your viewing in the hotel. The staging will be vintage dollhouses

depicting our six Deep South States. In conjunction with the DSGC Convention our TFGC State Convention will be held the following day, March 21, 2024, at the Park Vista. Details and registration can be found on the DSGC website and TFGC website [tennesseefederationofgardenclubsinc.com](http://tennesseefederationofgardenclubsinc.com)

Across this great state we love flower shows! We have had six so far this summer and many more on the horizon. I am so encouraged by the continuous growth we are experiencing, and we have two new clubs. Newsletters are emailed every month from me to the members by way of District I Director Chris Kelyman, District II Director Bette Ann Fields, District III Director Ginger Cloud, and District IV Director Janie Bitner. Our directors all have inspiring Fall Membership Meetings planned in each of our four districts. Conservation Camp will be held at Fall Creek Falls State Park, September 30 and October 1, 2024.

April 21-23, 2025, in the historic Read House Hotel in Chattanooga will be the site of our annual convention “*Happy Anniversary TFGC!*” We will celebrate 25, 50, 75 and 100 years of successful garden clubs, memories and activity in Tennessee.

The History Committee and Chairman Cathy Donelson are compiling our continuing TFGC and Racheff information to be published at the end of this administration.

The many dedicated and willing volunteers in the *Volunteer State* are looking forward to your visiting us soon!

As I travel this great state I marvel at the diverse beauty and inspiration of the land and the people in our federation that love gardening.

Denise Thorne

President 2023-2025

Tennessee Federation of Garden Clubs, Inc.

615-289-2138, [denise@tec63.com](mailto:denise@tec63.com)

2023-2025

TENNESSEE FEDERATION OF GARDEN CLUBS, INC.  
(TFGC)

Theme: “Birds, Bees, Flowers and Trees – Plant Tennessee”

Project: “Plant America”

Elected and Appointed Officers

EXECUTIVE COMMITTEE

**President Denise Thorne 615-289-2138**

402 Bass Road denise@tec63.com

Watertown, TN 37184-4251

**President-elect Lelia Johnson 423-593-7528**

3475 Brighton Drive NW L.johnson924@yahoo.com

Cleveland, TN 37312-6233

**First Vice President Tove Rawlings 615-876-2169(H)**

P.O. Box 97 615-293-6536 (C)

Joelton, TN 37080-0097 info@therawlings.net

**Second Vice President Kay Flynn 615-513-7328**

103 Postwood Place leolewis1@comcast.net

Nashville, TN 37205

**Recording Secretary Janet Switzer 805-390-1970**  
5940 Greenbriar Road  
Franklin, TN 37064-9279 editor@floraldesigners.org

**Corresponding Secretary Lola Eslick 931--808-5754**  
50 Wildwood Circle  
Winchester, TN 37398-3857 eslickla@aol.com

**Treasurer Karen Dawson 615-594-2455**  
2499 Sugar Flat Road  
Lebanon, TN 37087-2455 fdkd70bellsouth.net

**Assistant Treasurer Patty Compton 615-609-9224**  
2317 Keegan Drive  
Murfreesboro, TN 37130- 8142 pattycompton1@att.net

**District I Director Chris Kelyman 901-619-4708**  
7397 Deep Valley Drive 901-755-4708 (H)  
Germantown, TN 38138-3718 cabkelyman@aol.com  
Theme- "Gardening with Native Plants  
Project – "Work with Mother Nature by incorporating Natives into  
the Landscape"

**District II Director Bette Ann Fields 615-405-7729**  
105 Bluegrass Cove  
Hendersonville, TN 37075-4003 bette@nickelman.com  
Theme- "Bee a Blessing"  
Project – "Plant America"

**District III Director     Ginger Cloud     770-851-4771**

532 Cookson Creek Road

Ocoee, TN 37316- 3820     gincloud9@gmail.com

Theme- “Reach Out and Teach Someone ”

Project – “Plant Tennessee’s next generation with a curiosity of a grower and a love of our earth. ”

**District IV Director     Janie Bitner     865-474-0882 (C)**

12905 Butterfield Lane     865-966-8870 (H)

Knoxville, TN 37934-4401     Janie.bitner@live.com

Theme- “Bee Kind to Pollinators ”

Project – “Grow Community Partnerships and Support Educational Outreach ”

### **Other Elected Officers**

**District I Vice Director     Jackie Walker     901-356-1233**

1085 JE Blades

Atoka, TN 38004-     j.walker653@gmail.com

**District II Vice Director     Becky Fox Mathews**

1006 Waller Road.     615-838-1359

Brentwood, TN 37027-     becky@lostfrogs.com

**District III Vice Director     Cathy L. Weathers**

8490 Flower Branch     423-619-1278

Chattanooga, TN 37421     Cathy.Weathers@regions.com

**District IV Vice Director     Jan Brown     865-577-3481 (H)**

7320 Twin Creek Road     865-548-0023 (C)

Knoxville, TN 37920-9530     drjanw@comcast.net

## Appointed Officers

**Chaplain**                      **Annette Shrader**      931-552-2356 (H)  
131 Ussery Road                      931-801-8832 (C)  
Clarksville, TN 37043-4530      annette.shrader@yahoo.com

**Parliamentarian**      **Wanda Copley**                      615-809-4458  
2208 Londonderry Drive  
Murfreesboro, TN 37129      wanny1mommy@gmail.com

**Historian**                      **Faye True**                      615-351-5773  
7064 Asberry Drive  
Nashville, TN 37221      FayeBobTrue@aol.com

# *TFGC Presidents' List*

## Tennessee Federation of Garden Clubs, Inc.

# *District I*

901 Garden Club	Gail Karr	gkarrcatwoman@aol.com	901-490-5898
Bartlett Garden Club	Gwen Faller	glFaller@bellsouth.net	901-326-7969
Blossomway Garden Club	Pam Reiners	affordablemedicalcredentialing@gmail.com	731-571-9223
Collierville Garden Club	Kim Corum	kcorum1@comcast.net	901-413-3749
Cooper Young Garden Club	Sharron Johnson	goddesssharron@yahoo.com	901-409-9751
Cordova Garden Club	Janice Oliver	k6librarian@earthlink.net	901-218-6829
Dyersburg Garden Club	Beth Feith	feith@dsc.edu	731-334-7678
Elizabeth Stone Garden Club	Marcia L Corwin	marciacorwin@gmail.com	731-613-1258
Garden Club of Rosemark	Brenda Hise	mudville45@aol.com	901-489-3096
Germantown Garden Club	Lucie Calvin	luciecalvin2@gmail.com	901-628-4428
Interpreters Study Club	Barbara Armstrong	b2armst@gmail.com	901-496-4493
Kennedy View Garden Club	Connie Douglass	cquilter@hotmail.com	901-484-8674
Paris Garden Club	Betty Tusa	bhtusa@charter.net	731-642-8585
Pearl Hooper Garden Club	Rachel Farmer	rf4050@gmail.com	901-848-4050
Poplar Estates Garden club	Martha Garner	mngarner@bellsouth.net	901-619-8939
Scenic Hills Garden Club	Susan Schmidt	countrysuze@aol.com	901-873-2564
Shelby East Garden Club	Peggy Turnipseed	pjturnipseed@bellsouth.net	901-833-9499
Southwind Garden Club	Marianne Parrs	marianneparrs@gmail.com	901-326-8841
Suburban Garden Club	Rhea Clift	rheaclift@gmail.com	901-734-5068
The Little Garden Club of Memphis	Emily Kay	emilykay250@gmail.com	901-550-7631
Tipton Fleur de Lis	Paula Sweatt	bohcre@gmail.com	901-832-7956
Trenton Garden Club	Jan Burks	janburks30@gmail.com	731-420-0201

# *TFGC Presidents' List*

## Tennessee Federation of Garden Clubs, Inc.

# *District II*

First Saturday Garden Club	Caroline Borum	utrum@aol.com	615-792-5229
Flower Growers Garden Club	Patty Compton	pattycompton1@att.net	615-609-9224
Flower Lovers Circle	Mary Ann Harris	jdmarharris@gmail.com	931-629-3850
Franklin Country Garden Club	Lola Eslick	eslickla@aol.com	931-808-5754
Garden Lovers Club	Joan Howell	joanwhowell@gmail.com	423-605-5585
Gateway Acres Garden Club	Robin Sinclair Co-President	robinfive@aol.com	615-423-3818
Gateway Acres Garden Club	Kippie Leland Co-President	Kippie@gmail.com	615-383-2421
Harpeth Bend Garden Club	Anna Marie Allen	annabanana7@comcast.net	615-477-3030
Hendersonville Garden Club	Karen Shannon	nkaren67@gmail.com	615-275-9624
Iris City Garden Club	Marilyn Godwin	godwinmarilyn@gmail.com	615-708-8145
Lake Forest Acres Garden Club	Connie Blevins	connieblevins@comcast.net	615-397-9255
Lebanon Road Garden Club	Susan Basham	newpennyantiques@aol.com	615-516-4299
Leipers Fork Garden Club	Mary Lee Bartlett	MaryLee5507@outlook.com	615-305-3023
Les Candides Garden Club	Charlsie Halliburton	misscharlsie@yahoo.com	931-801-4063
New Neighbors Garden Club	Debbie Saunders	dps61@me.home	615-481-4151
Oak Hill Garden Club	Nancy Hunter	nrfhunter@gmail.com	931-797-5132
Optimistic Gardeners Garden Club	Lillian Hibbert	Diamondlil511@bellsouth.net	615-631-7760
Pulaski Garden Club	Judith Eubank	jseubank@gmail.com	931-478-0353
Rachel Jackson Garden Club	Kathy Kennedy-Crownover	kathycrownover@yahoo.com	931-308-9271
Shady Grove Garden Club	Gail Dayton	gdayton@mtsu.edu	931-273-0059
Shelbyville Garden Club	Babs Chicoine	bchic99@aol.com	630-254-9261
Singing Hills Garden Club	Julia Holman	bazooba@aol.com	615-525-6418
T.A.G.S.	June Cortner	jcortner@edge.net	931-580-2223

# *TFGC Presidents' List*

Tennessee Federation of Garden Clubs, Inc.

## *District II*

Town & Country Garden Club	Denise Thorne	denise@tec63.com	615-289-2138
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Tyne-Meade	Janet Brownlee	davjan813@comcast.net	615-861-0504
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Volunteer Garden Club	June Gilmore	juneegilmore@gmail.com	931-703-9338
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Year Round Garden Club	Emily Peyton	jpeytoni40@hotmail.com	615-636-1986
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Warner Park	Margaret Renia	reinapatrik@yahoo.com	615-390-2338
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# *TFGC Presidents' List*

## Tennessee Federation of Garden Clubs, Inc.

# *District III*

Aldersgate Garden Club	Joan Steward	Joansteward45@gmail.com	423-284-8601
Crestwood Garden Club	Maggi Burns	maggitfgc@epbfi.com	423-499-9731
Dayton Garden Club	Debbie Shaver	buffiescomer@bellsouth.net	423-775-0102
Dirt Dabblers	Vivian Austin	austinvivian0@gmail.com	423-883-1949
Four Seasons Garden Club	Faith Young	fnjyoung@gmail.com	423-240-1323
Garden Club of Signal Mountain	Diane Ryder	dianeryder@epbfi.com	423-505-5604
Hickory Valley Garden Club	Janice Meissner	meissnerjanice@yahoo.com	423-242-5514
Lookout Mountain Beautiful	Anne-Elizabeth Youmans	aepettway@gmail.com	423-838-3197
Magnolia Garden Club	Lu Ann Carey	lucarey3@gmail.com	423-599-0042
Murray Hills Garden Club	Jeanie Stearns	captjstearns@yahoo.com	423-284-7223
Ocoee Garden Club	Crystal Rymer	crymer46@gmail.com	423-618-4244
Sunset Garden Club	Marilyn G Smith	mgsmith50@aol.com	423-775-1792

# *TFGC Presidents' List*

## Tennessee Federation of Garden Clubs, Inc.

# *District IV*

Arissa Garden Club	Carol Lorenc	lorencsmith@twlakes.net	931-310-5012
Chapman Highway	Nancy Howell	nhowell@utk.edu	865-573-8189
Cherokee Garden Club	Susan Fowlkes	susanfowlkes1432@gmail.com	865-254-6495
Crestwood Hills Ladybugs Garden Club	Mary Ann Aiken	mfaiken70@gmail.com	865-406-7198
Dixie Highway Garden Club	La Quita Misner	lqmisner@aol.com	865-719-3394
Eastside Garden Club	Jeanie Jackson	Tiger129ts@aol.com	423-620-0473
Flowers Lovers	Sharon Davis	ss.davis@comcast.net	865-640-5700
Garden Guild Garden Club	Cathy Waitinas	waitinas2@gmail.com	865-556-5732
Harrogate Garden Club	Sue Granger	doglovercarey@aol.com	423-869-0259
Kanunsita Garden Club	Beth Beaty	elizabeaty@hotmail.com	864-423-4228
Lakemoor Hills Garden Club	John D Bradley	indyjohn1953@gmail.com	317-646-5412
Lenoir City Garden Club	Cathy Donaldson	cathyterry@aol.com	865-316-8410
Mountain Laurel Garden Club	Carol Morton	carolmorton@charter.net	865-640-7411
Norwood Garden Club	Kathy Pearson	Kp27@comcast.net	865-947-0647
Noweta Garden Club	Carole Whited	ccwhited@aol.com	865-922-2778
Seiverville Garden Club	Karen Miller	vahnaellie@yahoo.com	419-569-0316
Shady Oaks Garden Club	Sara Bowers	sarabowers100@gmail.com	423-213-3488
Smokey Mountain Garden Club	Kerry Robertson	kdustyr@gmail.com	865-898-6727
Sun-Up Garden Club	Kathy Treffert	KSTREFEFFERT@aol.com	865-604-0321
Town and Country Garden Club	Stephanie Daniel	tcfdaniel@gmail.com	865-851-1477
Tuckaleechee Garden Club	Janie Bitner	janie.bitner@alive.com	865-474-0882
Tuckaleechee Garden Club	Wanda Taylor	mommawanda@aol.com	865-719-9744
West Hills 10 O'Clock Gardeners	Lori Emery	laemery20@hotmail.com	615-948-7672

# *TFGC Bylaws*

Tennessee Federation of Garden Clubs, Inc.

## **ARTICLE I. NAME**

The name of this organization shall be the Tennessee Federation of Garden Clubs, Inc. (TFGC).

TFGC is a charter member of National Garden Clubs, Inc. (NGC) and a member of Deep South Garden Clubs, Inc. (DSGC).

## **ARTICLE II. PURPOSES**

TFGC is organized and shall be operated exclusively for charitable and educational purposes and shall engage in the following programs in furtherance of such purposes:

- To support and encourage a broad program in civic development, conservation, ecology, environmental education, natural resources, youth activities, floral design, garden therapy, horticulture, and landscape design
- To coordinate the interests of the garden clubs of Tennessee
- To promote the organization of new garden clubs and to encourage the membership in TFGC, NGC, and DSGC

To stimulate interest in the planning and care of home and community grounds and gardens and to share information on all topics relative to varieties, culture, and use of flowers, fruits, vegetables, shrubs, and trees

- To provide scholarships in horticulture, conservation, and allied areas through the sale of NGC calendars, projects, and donations
- To support and encourage the organization of junior, intermediate, and high school garden clubs
- To develop community interest in the restoration and preservation of historic sites, homes, and gardens in Tennessee

### **ARTICLE III. MEMBERSHIP & DUES**

Section 1. The membership of TFGC shall consist of independent garden clubs, councils of garden clubs, and Honorary and Life Members. Affiliate membership may be held by Audubon, plant and ornithological societies, and garden departments of other clubs. Membership is not based on nor refused to anyone for reasons of race, religion, color, national origin, disability, gender, or age.

Section 2. 2A. Any garden club with 8 or more members familiar with and willing to uphold the purposes of TFGC and desiring membership in the organization shall present the application to the District Director and the District Membership Committee the following:

1. Application in triplicate. See New Club Membership Application—Form NC on the TFGC website.
2. Letter from a sponsoring member club whose representative has visited the club and discussed the “Purposes of TFGC.”
3. Copy of club’s constitution and/or bylaws.
4. Copy of club’s minutes of one regular meeting prior to application.
5. Alphabetical membership list with complete mailing addresses and 9-digit ZIP codes in triplicate.

After review by the District Membership Committee, the application shall be signed by the District Director and sent to the TFGC Membership Chair. The TFGC Membership Chair shall certify the application, then sign and secure the signatures of the TFGC President and TFGC Treasurer.

New clubs admitted to membership shall pay an admission fee of \$7.00 and annual dues of \$7.00 per club member due April 1 and delinquent June

1. Clubs in arrears shall automatically be dropped September 1.

Section 2. 2B. Youth garden clubs may become members of TFGC without privilege of voting or holding office when sponsored by an adult TFGC Garden Club. An application fee of \$7.00 and

\$10.00 dues for one year, payable to TFGC, shall be sent to the District Director in each district.

Section 3. A club that desires reinstatement in TFGC after one or more years of absence shall pay the \$7.00 readmission fee plus \$7.00 per member dues for the current year and shall have the endorsement of the District Director and the District Membership Chair in whose district the club is located. The name of the club shall be submitted to the TFGC Membership Chair.

Section 4. Councils of garden clubs comprised of 3 or more clubs that have complied with requirements for membership may submit an application for membership. The application, an admission fee of \$7.00 and dues of \$10.00 for one-year payable to TFGC, a copy of the constitution and/or bylaws of the council, the name of member clubs, and the city in which each club is located shall be forwarded to the District Membership Chair who shall process the application.

Section 6. The District Membership Chair shall provide the TFGC Membership Chair with complete credentials for clubs, councils, and affiliated clubs applying for membership. The TFGC Membership Chair shall certify all credentials and present all applications for membership to the Board of Directors for approval. A majority of votes cast shall elect to membership. No application may be held for more than 60 days. The Executive Committee has the authority to act on applications between TFGC Board of Directors meetings.

Section 7. Honorary Membership may be conferred on any person who has contributed distinctive service to the causes, purposes, and promotion of TFGC or who has been honored for outstanding achievement in garden club activities. Nominations to Honorary Membership shall be presented in writing to the TFGC Membership Chair and approved by the Board of Directors. An Honorary Member in TFGC shall not have the right to vote nor to hold office.

Section 8. Life Membership may be conferred on any person who has contributed distinctive service to the causes, purposes, and promotion of TFGC or who has been honored for an outstanding achievement in garden club activities.

Recommendation for Life Membership shall be made by any member of TFGC and approved by the District Director and TFGC President. The fee for Life Membership shall be \$75.00, payable to TFGC, and shall accompany the application. Also, members are encouraged to purchase their own. These funds shall be kept in a Life Membership account from which \$5.00 dues shall be paid annually into the general fund.

Section 9. Distribution of dues shall be as follows: \$1.00 membership shall be paid to National Garden Clubs, Inc., and \$6.00 shall be paid to the general fund.

Section 10. The fiscal year of TFGC shall be April 1 through March 31 inclusive.

#### ARTICLE IV. OFFICERS & THEIR ELECTION

Section 1. The elected officers of TFGC shall be the President, President-elect, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Assistant Treasurer, and District Directors. The President and elected officers shall rotate through the districts in the following order: I, II, III, and IV.

Section 2. The district from whose membership the next President of TFGC is chosen shall elect a Nominating Committee at its Fall District Meeting in the year of even date. The District Board shall elect 3 members and an alternate, and 2 members shall be elected by the membership at large, each representing a different club. Within 2 weeks, the committee shall meet to elect a chairman by ballot.

In the order of rotation, the District Nominating Committee shall present a nominee for President-elect for endorsement at the Spring District Meeting in the year of odd date.

Nominations may be presented from the floor after obtaining the written consent of the nominee. A majority of club members present and voting shall endorse the President-elect.

In the following year of odd date, the Nominating Committee from the district in which the incoming President resides shall present a nominee for First Vice President, Second Vice

President, Recording Secretary, Corresponding Secretary, Treasurer, and Assistant Treasurer.

Names may be presented from the floor after obtaining the written consent of the nominee. A majority of club members present and voting shall endorse these officers.

It shall be the duty of the Nominating Committee to report during the first business session of the annual meeting in the year of odd date. The election shall be held at the business session on the second day of the Annual Meeting.

No member shall be eligible to serve as an elected officer who has not been a member of a garden club for at least 4 years prior to the election.

Nominations may be made from the floor except for the incoming President, provided the written consent of the nominee and 20 signatures of district supporters have been obtained. If there is but one candidate for any office, voting shall be by voice. If there is more than one candidate for any office, voting shall be by ballot. A majority of the votes cast shall elect the office. No proxy votes shall be allowed.

Section 3. To be eligible for the office of President-elect, a member must have served at least 2

years as President of a garden club and an additional 2 years on the TFGC Board. The President-elect must reside in the district from which the succeeding officers will be elected. Each district

shall endeavor to have a candidate prepared for this office in turn. No district shall propose a candidate for the office of President-elect unless she is fully qualified and endorsed by the district in which she resides.

Section 4. To be eligible for the office of First Vice President, Second Vice President, District Director, and Vice Director, a member must have served as President of a garden club and on either a TFGC District Board or the TFGC Board of Directors for 2 years. To be eligible for the office of Recording Secretary, Corresponding Secretary, Treasurer, and Assistant Treasurer, a member must have served on either a TFGC District Board or the TFGC Board of Directors for 2 years.

Section 5. Only members of a TFGC garden club whose dues are paid up-to-date and regularly paid on time, no later than June 1, shall be eligible to hold office.

Section 6. The newly elected officers shall be installed at the last meeting of the Annual Meeting at which they were elected, and they shall assume office at the close of the meeting to serve 2 years or until their successors are elected. The retiring officers, with the exception of Treasurer, shall have completed the business of the year's work and at the Annual Meeting shall surrender to their successors all essential books and papers pertaining to their respective offices.

Section 7. Any officer serving as much as 1 year shall be credited with having served one term.

Section 8. A vacancy in office shall be filled as provided in this section:

- **President:** The First Vice President shall become President and serve the remainder of the term.
- **Executive Committee:** The TFGC Nominating Committee shall convene a special meeting to fill vacancies in the Executive Committee, other than President and District Directors, subject to the approval of the Executive Committee. Nominations may be made from the floor provided written consent has been obtained from the nominee, and qualifications are met.
- **District Director:** The Vice Director shall become Director, and the District Nominating Committee shall present a candidate for the office of Vice Director subject to the approval of the District Board. Nominations may be made from the floor provided written consent has been obtained and qualifications are met.
- **Chairmanships:** Vacancies in any chair position shall be filled by the President with the approval of the Executive Committee.

## ARTICLE V. DUTIES OF OFFICERS

### Section 1. PRESIDENT

The President shall:

- Preside at all meetings of TFGC and of its Board of Directors and Executive Committee
- Approve all bills before payment but may not approve any unbudgeted expense in excess of \$200.00 and in an emergency shall have authority to sign checks
- Be ex officio member of all committees, except the Nominating Committee
- With the approval of all elected officers, appoint a Parliamentarian, Chaplain, Historian, and chairs of all committees (with the exception of the Nominating Committee) and fill vacancies occurring in an appointed office or chair
- Present a condensed narrative report of her activities for the year at the Annual Meeting
- Upon recommendation for the host District, appoint the convention chair for each Annual Meeting to serve on the Board of Directors for the full 2 years
- Attend and speak at one meeting for each district during her term of office
- Represent TFGC at the NGC and DSGC conventions and perform all other duties of the office

1. Section 2. FIRST VICE PRESIDENT

2. The First Vice President shall:

3. • Assist the President in the work of TFGC and  
in the absence or inability of the President

4. to serve, assume, and perform all duties  
pertaining to the office of President

5. • Perform such duties as may be assigned by the  
President

6. Section 3. SECOND VICE PRESIDENT

7. The Second Vice President shall:

8. • Assist the President in the work of TFGC and  
in the absence of the First Vice President,

9. shall serve, assume, and perform all duties  
pertaining to the office of First Vice President

10. • Perform such duties as assigned by the President

Section 4. PRESIDENT-ELECT

The President-elect shall:

- Attend at least one meeting of each district
- Attend all Board of Directors meetings
- Keep the Procedures Manual updated with all new standing rules, job descriptions, policies, convention rules, duties and responsibilities of officers and chairs. Printed copies of the Procedures Manual shall be available for all officers and chairs following the installation.

## Section 5. RECORDING SECRETARY

The Recording Secretary shall:

- Keep, in permanent form, the minutes of all meetings of TFGC, the Board of Directors and Executive Committee, and send copies of the minutes to the President and to others as directed by the President within 30 days following any meeting
- Send the minutes with approved signatures to the President. The President sends minutes to ALL board members.
- Archive minutes at TFGC Headquarters, Ivan Racheff House and Gardens (hereafter referred to as IRH&G)
- Prepare a resume of actions taken at the annual meeting and at the Board of Directors meetings for The Volunteer Gardener and send as soon as possible
- The Recording Secretary sends approved bylaw amendment motions to the TVG Editor for publication prior to the next annual meeting

## Section 6. CORRESPONDING SECRETARY

The Corresponding Secretary shall:

- Conduct the correspondence of the TFGC as directed by the President or Executive Committee
- Read communications at regular Board of Directors and annual meetings
- Notify the Board of Directors and Executive Committee of all meetings

## Section 7. TREASURER

The Treasurer shall:

- With the approval of the President, be responsible for the collection and disbursement of all funds of TFGC with the exception of the Endowment Trust Fund
- Keep an accurate record and distribute a printed financial report to each Board of Directors member at each board meeting and compile a report to be read at the Annual Meeting
- Notify affiliates, councils, and garden clubs when dues are due

## Section 8. ASSISTANT TREASURER

The Assistant Treasurer shall:

- Keep the Investment and Restricted Funds accounts
- Administer the Benevolent Fund collected from the Board of Directors

## **ARTICLE VI. DISTRICTS**

Section 1. Each District shall follow the election procedure as set forth in Article IV. Officers & Their Election.

Section 2. At the Spring District Meeting in the year of odd date, the Nominating Committee shall present a nominee for District Director, Vice District Director, Recording Secretary, Corresponding Secretary, and Treasurer. Names may be presented from the floor after obtaining written consent of the nominee.

A majority of club members present and voting shall endorse the office of Director for election at the TFGC Convention in the year of odd date. A majority of club members present and voting shall elect the district officers, with the exception of the director.

### Section 3. DISTRICT DIRECTORS

The District Directors shall:

- Conduct the TFGC objectives in the district and assist the Membership Chair in organizing clubs
- Plan time, place, and program for Fall and Spring meetings with the Spring Meeting preceding the TFGC Annual Meeting
- Obligate the district in no way in the promotion of any other organization, partisan or otherwise
- Compile information from the TFGC Club Presidents' Report form for an overall report to the TFGC President
- Invite the President to all district meetings
- Confer with the President-elect as to which district meeting they plan to attend for the official visit
- Serve on the Ivan Racheff House and Gardens Board of Governors

Section 4. The TFGC districts and the counties in Tennessee comprising each shall be as close as possible to the following:

DISTRICT I. Carroll, Chester, Crockett, Decatur, Dyer, Fayette, Gibson, Hardeman, Hardin, Haywood, Henderson, Henry, Lake, Lauderdale, Madison, McNairy, Obion, Shelby, Tipton, and Weakley (20 counties)

DISTRICT II. Bedford, Benton, Cheatham, Coffee, Davidson, Dickson, Franklin, Giles, Hickman, Houston, Humphreys, Lawrence, Lewis, Lincoln, Marshall, Maury, Montgomery, Perry, Robertson, Rutherford, Stewart, Summer, Warren, Wayne, Williamson, and Wilson (26 counties)

DISTRICT III. Georgia: Dade and Walker (2 counties); Tennessee: Bledsoe, Bradley, Cannon, Clay, DeKalb, Fentress, Grundy, Hamilton, Jackson, Macon, Marion, Moore, Overton, Pickett, Putnam, Rhea, Sequatchie, Smith, Trousdale, Van Buren, and White (21 counties)

DISTRICT IV. Anderson, Blount, Carter, Campbell, Claiborne, Cocke, Cumberland, Grainger, Greene, Hamblen, Hancock, Hawkins, Jefferson, Johnson, Knox, Loudon, McMinn, Meigs, Monroe, Morgan, Roane, Scott, Sevier, Sullivan, Unicoi, Union, Washington, and Polk (28 counties)

## ARTICLE VII. COMMITTEES

Section 1. TFGC shall conform as far as possible in its organization to that of NGC.

Section 2. The President shall appoint the necessary committee chairs to operate efficiently the business of the organization.

Section 3. There may be special committees appointed by the President as is deemed necessary for the work of this organization.

Section 4. Chairs shall conduct the work appropriate to their respective committees as approved by the President and may select a committee with the approval of the President.

Section 5. Upon completion of projects, chairs handling monies shall submit a TFGC Financial Report Form with substantiating receipts and vouchers. All funds shall be reconciled with the Treasurer's records by the TFGC Finance/Budget/Internal Audit committee appointed by the TFGC President.

Section 6. Within 30 days following the election, each outgoing chair shall turn over her complete file to her successor.

Section 7. Any TFGC committee may meet by telephone conferencing or other electronic means as long as each person is able to hear all recommendations and enter into debate.

## ARTICLE VIII. BOARD OF DIRECTORS

Section 1. The TFGC Board of Directors shall be composed of the elected and appointed officers, former presidents, NGC board members, committee chairs, Vice Directors, Ivan Racheff House and Gardens Chair, and Ivan Racheff House and Gardens Treasurers. Vice Directors shall have a voice without voting privilege except when representing the Director. A total of 15 members shall constitute a quorum.

Section 2. The Board of Directors shall have at least 3 regular meetings, one of which shall be held within 30 days following the NGC Board Meeting.

Section 3. Any contract and/or agreement shall be reviewed by the Executive Committee. If deemed advisable, such contract and/or agreement may be reviewed by an attorney.

Section 4. Each member of the Board of Directors shall submit a written report of the year's work at the Annual Meeting.

Section 5. The Board of Directors may meet by electronic means (email, phone, or computer meeting sites) as long as each board member is able to hear and or read all recommendations to enter into debate and vote electronically.

## ARTICLE IX. EXECUTIVE COMMITTEE

Section 1. The President, President-elect, First Vice President, Second Vice President, District Directors, Recording Secretary, Corresponding Secretary, Treasurer, and Assistant Treasurer shall constitute the Executive Committee. A total of 5 shall constitute a quorum.

Section 2. In an emergency, this committee shall be empowered to transact the business of TFGC between Board of Directors meetings.

Section 3. In the event of the inability of the President, First Vice President, and Second Vice President to perform their duties, the director of the district in which these officers reside shall function as Chair of the Executive Committee during an emergency.

## ARTICLE X. ADVISORY BOARD

The Advisory Board shall consist of the active former presidents of TFGC. When consulted, the duty shall be to consider questions affecting the procedure or policy of TFGC and to give opinions on such matters to the Board of Directors. The Chair of the Advisory Board shall be the immediate former TFGC President. In the absence of the chair, a Chair Pro Tem shall be elected from the members present.

## ARTICLE XI. REPRESENTATION

### PART A. ANNUAL MEETING REPRESENTATION

Section 1. The Annual Meeting of TFGC may be held prior to DSGC and NGC or after DSGC and NGC conventions, with some flexibility when DSGC and NGC conventions are in Tennessee. The time and place of the meeting shall be set by the Board of Directors upon recommendation of the hostess district. A notice of the meeting shall appear in the issue of The Volunteer Gardener immediately preceding the Annual Meeting. A total of 50 members shall constitute a quorum.

Section 2. Delegates: Each member club shall be entitled to send to the Annual Meeting of TFGC the club president and 1 elected delegate for each 10 members or portion thereof.

Section 3. The privilege of making motions, debating, and voting shall be limited to the officers, accredited delegates, or their alternates, committee chairs, life members, and former presidents of TFGC who are properly registered for the Annual Meeting.

## PART B. NATIONAL & REGIONAL MEETINGS REPRESENTATION

Section 1. The delegates to the Annual Meeting of NGC, as designated by the bylaws of NGC, shall be based on the aggregate paid membership of member garden clubs as designated by the bylaws of NGC.

Section 2. Election of Director and Alternate Director of DSGC:

One year prior to the designated election of a director from Tennessee, the Board of Directors shall elect a Nominating Committee composed of 2 members from the Advisory Board and 3 from the Board of Directors. All districts should be represented. They shall select 2 candidates who meet the requirements as stated in NGC Bylaws. To be eligible for the office of Director and of Alternate Director, each nominee shall have attended 2 of the 3 Annual Meetings of NGC and DSGC preceding the election. The Nominating Committee shall present the name of the nominee for Regional Director and the name for Alternate Director for election at the next scheduled TFGC Board Meeting. Nominations may be made from the floor provided written consent of the nominee has been obtained. Those elected shall have the endorsement of the Board of Directors of TFGC, signed by the President.

Section 4. NGC Delegates and Alternates shall be elected at the Winter Board Meeting prior to the Annual Meeting of NGC.

Section 5. Election of DSGC Members and Alternate Members of NGC Nominating Committee:

One year prior to the designated election for a DSGC Member and Alternate Member of NGC

Nominating Committee from Tennessee, the Board of Directors shall elect a Nominating

Committee composed of 2 members from the Advisory Board and 3 from the Board of

Directors. All districts should be represented. They shall select 2 candidates who meet

requirements as stated in NGC Bylaws.

To be eligible to serve as a member or alternate member of NGC Nominating Committee, each

member shall have served 2 years as an elected officer of TFGC and a minimum of 2 years as a

member of the Board of Directors of NGC at the time of election and shall have attended 2 of

the previous 3 NGC Annual Meetings prior to assuming that position.

The Nominating Committee shall present, in the even year, the name of the nominee for the

NGC Nominating Committee Member and the name of the Alternate Nominating Committee

Member for election at the next scheduled Board of Directors Meeting. Nominations may be

made from the floor provided written consent of the nominee has been obtained.

## ARTICLE XII. HEADQUARTERS LOCATION

The Permanent Headquarters for TFGC is Ivan Racheff House and Gardens located at 1943 Tennessee Avenue, Knoxville, Tennessee 37950-0185, which is the property of TFGC. All permanent records of TFGC are to be stored in the Archives at Racheff House and Gardens.

## ARTICLE XIII. IVAN RACHEFF HOUSE AND GARDENS

Section 1. The name of the committee to administer the affairs of Ivan Racheff House and Gardens (hereafter referred to as IRH&G), TFGC Headquarters and property, shall be the IRH&G Board of Governors. The IRH&G Board of Governors shall consist of a minimum of 36 members from the membership of TFGC. Included in this number are the current President of TFGC, President-elect of TFGC, Treasurer of TFGC, District Director of each District of TFGC, IRH&G Chairs of each District of TFGC, and the President of District IV Council of Garden Clubs. The IRH&G Board of Governors shall elect the balance of the active membership from District IV.

The IRH&G Plan of Operation, adopted November 8, 1977, updated and revised with each administration, shall serve as the official guideline and becomes effective when approved by the TFGC Executive Committee. The latest revision shall be attached to the official TFGC Bylaws held by the Recording Secretary of TFGC during each administration. The TFGC President shall serve on the IRH&G Executive Committee.

Section 2. The Ivan Racheff House and Gardens Treasurer shall perform the duties designated by the TFGC President, Job Descriptions, Treasurers' Manual, and designated by the Plan of Operation for IRH&G.

Section 3. The Ivan Racheff House and Gardens Assistant Treasurer shall assist the IRH&G Treasurer as delegated by the TFGC President, Job Description, Treasurers' Manual, and the IRH&G Plan of Operation.

## ARTICLE XIV. DISSOLUTION

Should TFGC dissolve or cease to exist for any reason, the Board of Directors at the time shall decide the disbursement of the assets belonging to TFGC to a similar organization. No officer, member, or group of members of TFGC shall benefit from the disbursement of any of the assets.

## ARTICLE XV. PARLIAMENTARY AUTHORITY

The TFGC Bylaws shall govern this organization by the current amended date. Current Roberts Rules of Order, Newly Revised, shall prevail in all cases to which they are applicable and in which they are not inconsistent with the Bylaws of NGC.

## ARTICLE XVI. AMENDMENTS

The TFGC Bylaws may be amended at any Annual Meeting of TFGC by a majority vote of delegates present, provided the amendment has been approved by TFGC Board of Directors and has been sent in writing to each member club at least 30 days before an Annual Meeting. Without such notice, the Bylaws may be amended at any Annual Meeting by unanimous vote.

Amended by vote of the delegates at:

- The Thirty-eighth Annual Meeting, April 20-22, 1965
- The Thirty-ninth Annual Meeting, April 19-21, 1966
- The Forty-second Annual Meeting, April 29-30 and May 1, 1969
- The Forty-third Annual Meeting, April 7-9, 1970
- The Forty-fourth Annual Meeting, April 27-29, 1971
- The Forty-sixth Annual Meeting, May 1-3, 1973
- The Forty-ninth Annual Meeting, April 6-8, 1976
- The Fifty-first Annual Meeting, May 2-4, 1978
- The Fifty-second Annual Meeting, April 9-11, 1979
- The Fifty-fourth Annual Meeting, April 29-30 and May 1, 1981
- The Fifty-sixth Annual Meeting, April 26-28, 1983
- The Fifty-seventh Annual Meeting, April 24-26, 1984
- The Fifty-eighth Annual Meeting, March 20-22, 1985
- The Sixty-first Annual Meeting, April 19-21, 1988
- The Sixty-third Annual Meeting, April 24-25, 1990
- The Sixty-fourth Annual Meeting, April 8-10, 1991
- The Sixty-seventh Annual Meeting, April 14-16, 1994
- The Sixty-ninth Annual Meeting, April 29-30 and May 1, 1996
- The Seventy-first Annual Meeting, April 22-23, 1998
- The Seventy-fifth Annual Meeting, April 15-16, 2002
- The Seventy-ninth Annual Meeting, April 4-5, 2006
- The Eighty-fifth Annual Meeting, March 21-22, 2012
- The Eighty-eighth Annual Meeting, April 22 -23, 2015
- The Eighty-ninth Annual Meeting, April 14-15, 2016
- The Ninetieth Annual Meeting, April 18, 2017
- The Ninety-first Annual Meeting, June 18, 2018
- The Ninety-second Annual Board Meeting, September 1, 2020
- The Ninety-third Annual Board Meeting, December 1, 2021

# *TFGC Standing Rules*

## SECTION I. ORGANIZATION

1. The Seal of the Tennessee Federation of Garden Clubs, Inc. (hereafter referred to as TFGC) shall be used on a state level. Otherwise, permission must be given by the TFGC Board of Directors.
2. The master list of clubs belonging to TFGC shall not be available for advertising or solicitation.
3. The name of TFGC, or its member clubs, shall not be used for endorsement of any kind except by prior approval by the TFGC Board of Directors or the District Boards of Directors.
4. TFGC maintains a nonprofit, 501(c)(3) status within the rules of the Internal Revenue Service. The 501(c)(3) status does not expire if TFGC exists and abides by the requirements. Copies of the 501(c)(3) IRS Determination Letter, dated March 3, 1970, should be with the current president and former presidents.

5. The Tennessee Sales and Use Tax Certificate of Exemption is to be renewed by the TFGC President every four years through the Tennessee Department of Revenue with the expiration date on the current form (approved 10/3/17 BOD). The Tennessee Sales and Use Tax Exemption Number is to be used only by TFGC and its Districts for TFGC events related to business and activities such as board meetings, district meetings, conventions, conservation camps, and other related needs, with no exception. The

Board of Directors must approve any recommended special event or project. Garden clubs are not allowed access to the tax-exempt number. The original certificate and Tennessee Department of Revenue forms are on file with the TFGC President, who sends a copy to the TFGC Treasurer and to event chairs upon request.

6. IRS-990 shall be filed by August 15. Extension Form 8868, if needed, may be downloaded. All financial records are delivered to the CPA firm by May 31, well in advance to the deadline. The TFGC Treasurer provides and delivers TFGC books, and the Ivan Racheff House and Gardens (hereafter referred to as IRH&G/Racheff) Treasurer provides and delivers IRH&H/Racheff books to the TFGC Treasurer by May 31, well in advance of the deadline of August 15. Verification of the May 31 deadline and mailing to the IRS is performed by the TFGC Treasurer. The TFGC Treasurer signs legal documents for years served.

7. Corporate Annual Report to the Tennessee Secretary of State, SS-4444, shall be filed by August 1 with a fee included (presently \$20 and \$40 with changes). The TFGC Treasurer may download the form from the Tennessee Secretary of State, Corporate Division, or by calling 615-741-2286.

8. Quarterly Payroll Reports are due April 30, July 31, October 31, and January 31. They must be sent by Electric Funds Transfer Payment System by the IRH&G/Racheff Assistant Treasurer. The website is [www.eftps.gov](http://www.eftps.gov).

8. Quarterly Payroll Reports are due April 30, July 31, October 31, and January 31. They must be sent by Electric Funds Transfer Payment System by the IRH&G/Racheff Assistant Treasurer. The website is [www.eftps.gov](http://www.eftps.gov).
9. TFGC and IRH&G/Racheff must register yearly (before September 30, six months after the books are closed) as a Charitable Organization with the Tennessee Secretary of State, Department of Charitable Solicitations and Gaming, using TFGC account C027838. Filing is done by the CPA firm for the TFGC Treasurer and the IRH&G/Racheff Treasurer, respectively. The forms are available from the TFGC President (approved 10/3/17 BOD).
10. The TFGC fiscal year runs April 1–March 31. All financial records are due to the CPA firm on May 31.

## SECTION II. RECORDS

1. All notebooks kept as permanent TFGC records shall be a standard size (approximately 8 1/2 x 11 inches). IRH&G/Racheff, the official TFGC Headquarters, is the repository for the records of TFGC. Each president's personal files for the administration are filed and stored in the archives at the TFGC Headquarters/Racheff.

2. The National Garden Club, Inc. (hereafter referred to as NGC) report and final financial report will be added at the Summer Board of Directors Meeting. These files are returned to the outgoing president at the Winter Board of Directors Meeting in even-numbered years.

3. The immediate former president has from the Winter Board of Directors Meeting until Convention to see that the administration records are safely stored and filed at the TFGC Headquarters/Racheff. Former presidential expenses shall be submitted 30 days or before following the closing of the treasurer's books on March 31 in the year of changing administrations.

4. TFGC forms are documents created to perform the business of the organization. When existing forms require updated information, this shall be performed by a TFGC officer or TFGC chair that utilizes the form for TFGC business. Existing forms are on the TFGC website. Chairs update forms by downloading them to a personal computer, updating them, and sending them to the TFGC web administrator to place on the website. New forms shall be submitted to the TFGC President and the Board of Directors for prior approval and assigned to an officer or chair for TFGC business (approved BOD 2/16/18).

5. Any forms or records that contain personal information should be shredded at the end of each administration (examples: the Procedure Manual and Form Cs).

### SECTION III. OFFICIAL PUBLICATION

The official publication of TFGC shall be The Volunteer Gardener.

### SECTION IV. PRESIDENT'S PIN

The official President's Pin is the property of TFGC. The President's Pin shall be presented to the new president immediately following the NGC Convention. The new president shall have the pin to wear to the NGC Post Convention Board Meeting. Former presidents may purchase their own TFGC Former President's Pin made from the official mold using the TFGC seal. The jeweler with the pin mold is Epperson's LLC, 6190 Georgetown Rd NW, Cleveland, TN; phone: 423-479-2847.

### SECTION V. PRESIDENT'S PROJECT

1. If a project of the president is to be continued beyond 2 years, it must be so stated at the beginning of the administration.
2. Projects originating during the administration, which the president wishes to continue beyond the term, must be approved by the Board of Directors and the president-elect.

## SECTION VI. DISTRICTS

1. The districts shall function as an integral part of TFGC and abide by its Bylaws and Standing Rules.
2. The District Director shall plan the programs for the Spring and Fall District Membership Meetings. The TFGC President shall approve the dates of District Meetings.
3. A copy of the minutes of each District Meeting shall be sent to the TFGC President.
4. The District Director shall call special meetings of the district by providing 10 days written notice and sending a copy of the notice to the TFGC President.
5. Club presidents shall be recognized at District Meetings.
6. District directors shall keep an accurate record of all membership lists, dues paid, and donations from each club in their district.

## SECTION VII. FINANCE & FUNDING

1. Each administration shall adopt a 2-year budget in June of the odd-numbered years and review in October of the even-numbered years. The budget and all papers pertaining to finance shall be dated.

2. Bonding is required for those handling TFGC funds. Those people include the TFGC Treasurer, TFGC Assistant Treasurer, IRH&G/Racheff Treasurer, IRH&G/Racheff Assistant Treasurer, and the Endowment Trust chair.
3. District directors shall share finance and funding information with the district officers and chairs who may then contact clubs for late dues, donations, with enhancement of the chairships and TFGC goals.
4. District chairs shall be responsible for contacting the TFGC chairs with information about clubs and the district and to seek directions on the chairships.
5. District-retained donations, Blue Star Markers, and other subjects specified for districts are mailed to the district treasurer. The Habitat for Humanity District Fund was deleted and closed out in each district (BOD June 13, 2019).
6. District TFGC Support (aka State Stipend) is made by each district submitting \$1,500 for two years or \$750 per year to support the president's term. The support is sent to the TFGC Treasurer.
7. No member of the TFGC Board of Directors shall spend TFGC funds without approval of the TFGC Board of Directors.

8. All fund-raising projects involving statewide participation shall be submitted to the TFGC Executive Committee for prior approval.
9. The Internal Audit Committee (part of the Finance/Budget Committee) shall perform an audit of the TFGC Treasurer's records to be held in the second year of the treasurer's term and an audit report shall be presented to the TFGC Board.
10. TFGC donations are mailed to the TFGC Treasurer (except Endowment Trust donations and district-retained donations) using Donations Transmittal Sheet—Form A1 found on the TFGC website. The Treasurer sends a donations list (Club Record Sheets) to district directors.
11. TFGC Dues—ALL membership dues are mailed to the district directors. Use Annual Membership & Dues—Form C located on the TFGC website. Send 3 copies. After verification and correction, if necessary, of clubs' membership forms, the District Director sends information and checks to the TFGC Treasurer, keeping a copy for her files. The TFGC Treasurer sends a copy to the Membership Database Chair and retains a copy for her files.

12. TFGC funds may not be transferred from one account to another without Executive Committee approval. Investment of the TFGC-designated funds managed by the TFGC Assistant Treasurer may be performed with approval by the Executive Committee and the Finance Committee (BOD 10/25/21).

13. Ways and Means monies shall be channeled through the Ways and Means Chair. A special committee designated by the President shall account for special fundraisers or projects. Surplus Ways & Means items are determined by the President before the end of the term by either collecting the items, discounting them to sell, donating to Racheff to sell, donating the surplus to the districts to sell, or sharing the money with TFGC.

## SECTION VIII. DUES

1. Each club is responsible for accurately and thoroughly completing Annual Membership & Dues—Form C and sending 3 copies of the dues form and one check (if possible) to the District Director or District Director's designee. The dues form is the basis of the TFGC membership list and must be correct. The Club Presidents' list will be compiled from the total of the dues forms by the Membership Database chair and is the basis of The National Gardener email list.
2. The District Director or designee will send the Annual Membership & Dues forms and dues checks to the TFGC Treasurer for deposit.
3. Dues are payable April 1 and are delinquent after June 1. If dues are not received by June 1, clubs will be considered delinquent and not eligible for TFGC awards. Clubs will be removed for nonpayment on September 1.

## SECTION IX. DONATED FUNDS

1. Each club is responsible for sending donated funds to the TFGC Treasurer. District-retained donations (e.g., Blue Star Memorial Marker Fund) are sent to the District

Treasurer. Use Donations Transmittal Sheet—Form A1. The TFGC Treasurer will send lists of donations to the district directors for their records. The Habitat for Humanity District Fund was deleted and closed out in each district (BOD June 13, 2019).

2. The Benevolence Fund: Managed by the TFGC Assistant Treasurer, this fund is within the General Investment Fund. (Refer to Standing Rules Section XVI. Memorial/Benevolence).

3. The Book of Recognition and Remembrance is housed at the TFGC Headquarters/Racheff.

4. The Brainerd Scholarship Fund: Managed by the TFGC Assistant Treasurer, this fund is a District III fund for a student residing in Hamilton County, Tennessee, to receive a scholarship from this fund.

5. Calendar orders are sent by clubs to the District Calendar chair, who tabulates and orders the calendars from the TFGC Calendar chair. The TFGC Calendar chair confers with the TFGC Treasurer in ordering the calendars from NGC. The price will be \$2 over the cost of NGC calendars. All profits go to scholarships.

6. The Conservation Education Fund (CEF): This fund supports the Mack Prichard Legacy Project.

7. The Endowment Trust Fund (ETF): This fund is managed by 7 TFGC trustees. (Refer to Standing Rules Section X. Endowment.) Mail donations to the ETF chair using the ETF Contribution Form (found on the TFGC website and in *The Volunteer Gardener*). Club donations are for memorials or honorariums. Include the name of the person being memorialized or honored, the name and address of the person or family to receive the acknowledgement, and the name and address of the donor.

8. The Executive Residence is in Nashville.
9. Friends of Racheff: The membership cost is \$76 dollars for individuals and clubs to support Racheff headquarters. The friend's name will be placed on a plaque in the Racheff House. Refer to the Friends of Racheff Enlistment Form on the TFGC website.
10. The General Investment Fund: This fund is managed by the TFGC Assistant Treasurer and is a fund for TFGC.
11. Land Trust: This is a TFGC continuing project—the Justin P. Wilson Cumberland Trail State Park. Donations support the completion of a 300-mile trail from Chattanooga to the Tennessee eastern point of the Cumberland Mountains.
12. Life Memberships in TFGC, DSGC, and NGC: This fund is managed by the TFGC Assistant Treasurer. Individuals and clubs are encouraged to honor someone or purchase life memberships for members.
13. The Ivan Racheff House and Gardens is the TFGC Headquarters in Knoxville.

14. National/Tennessee Natural Disasters Fund:  
Donations support national and/or  
Tennessee disasters.

15. President's Fund: Managed by the TFGC  
Assistant Treasurer, this fund is within the  
General Investment Fund and is supported by the  
TFGC President and is used as an  
emergency fund for TFGC.

16. Scholarship Fund: This fund is managed by the  
TFGC Assistant Treasurer. (Refer to  
Standing Rules Section V. Scholarships.)

NOTE: Refer to TFGC Committee Chair Job  
Descriptions for further information on the  
above subjects.

## SECTION X. ENDOWMENT

1. A minimum of 10 percent of the annual net  
earnings of the TFGC Endowment Trust  
Fund (ETF) shall be added to the corpus of the Fund  
(Agreement and Declaration of  
Trust, TFGC 1996, Item V-A).

2. Requests for distribution of income from the ETF  
of TFGC shall be made to the ETF chair  
from each district and the ETF chair. The 7 trustees  
of the ETF shall determine which  
request shall be granted (amended on October 8,  
2014, by Board of Directors at Pickwick

Landing State Park, TN). ETF grant information and application forms are located on the TFGC website.

3. The ETF Contribution Form is in in The Volunteer Gardener and is located on the website.

4. ETF donations are sent to the ETF chair.

## SECTION XI. EXPENSES

1. Expenses incurred by TFGC relating to the operation of any program or project where funds are raised shall be deducted from the proceeds available in the fund.

2. Budgeted amounts for officers and chairs are for those who have no funds available for their expenses per se. Expense Reimbursement Request—Form B with vouchers and receipts shall be submitted for reimbursement.

3. Expense Reimbursement Request—Form B and vouchers for all expenditures shall be filed with the TFGC Treasurer by all officers and chairs managing any TFGC funds within 30 days following the event.

4. No gifts shall be given by the outgoing administration unless \$5,000 or more can be left for the incoming administration. Provided \$5,000 minimum is left in the TFGC General Fund, outgoing administration gifts shall be limited to 2,000.

\*The exception would be for IRH&G/Racheff, which may be greater than \$2,000.

\*\*Any other gifts exceeding \$2,000 shall require TFGC Board approval.

(\*Amended 6/13/17 BOD) (\*\*Amended 10/2/18 BOD)

## SECTION XII. PRESIDENT'S EXPENSES

1. Following the election, the President shall be reimbursed for the printing of TFGC documents.

2. As the events occur, the President shall be reimbursed for the following: 3 National Garden Club, Inc. (NGC) conventions, 3 Deep South Garden Clubs, Inc. (DSGC) conventions, one TFGC convention, one Conservation Camp, 2 NGC board meetings, and required TFGC meetings.

3. The President shall be reimbursed for printing, postage, telephone, and internet expenses incurred in TFGC business. A contingency amount of \$200 shall cover expenses subject to Executive Committee approval and subsequent Board of Directors' approval at the next meeting following submission of expenses by the President.

### SECTION XIII. CONVENTIONS, CONSERVATION CAMPS & OTHER MEETINGS

1. TFGC conventions, Conservation Camps, and Board of Directors' meetings shall not be considered as a source of revenue. Every effort shall be made to operate these events on a break-even or marginal profit basis.
2. Should there be surplus funds from a convention or Conservation Camp, after a complete financial report and within 60 days following the close of a convention or Conservation Camp, the TFGC Treasurer shall return to the district hosting the convention or Conservation Camp, 40 percent of the surplus funds with the other 60 percent remaining in the TFGC general fund (Winter BOD 1/31/19).
3. During the year in which TFGC hosts the DSGC Convention in Tennessee, flexibility shall be allowed in the requirements for date of the TFGC Convention. According to the rotation (every 6 years), Tennessee hosts the DSGC Convention in 2024.
4. Refer to the Events Reference Guide, which is available on the TFGC website, for organizing conventions, camps, and other meetings.

5. A convention will be held in the year of installation of the new Board of Directors, along with the Annual Meeting. In the second year of the new Board of Directors, an Annual Meeting will be called for one day of business and presenting awards.
6. A Conservation Camp shall be held in the second year of an administration with conventions and camps alternating each year (Items 5 and 6: BOD 10/15/19).

#### SECTION XIV. SPEAKERS & SERVICES

1. Any member of the TFGC Board of Directors may lecture for a fee on any subject other than the field of her chairship.
2. A donation shall be made to meeting places (if used during each administration) in appreciation for the use of facilities, as well as for applicable use of the telephone, fax, copier, and office use.

#### SECTION XV. SCHOLARSHIPS

TFGC shall award scholarships not to exceed \$4,500 in any fiscal year to those recommended by the Scholarship Committee and approved by the Board of Directors if funds are available.

NOTE: A motion to increase the scholarship from \$1,200 to \$1,500 was approved at the 2/19/13 Spring BOD Meeting.

## SECTION XVI. MEMORIAL/BENEVOLENCE

1. The Benevolence Fund was established from funds donated from board members to remember members and their families during times of illness or loss of loved ones. This fund shall be managed by the TFGC Assistant Treasurer.
2. TFGC members, who died during each garden club year, will be remembered during the memorial service held at the TFGC Convention or the Annual Business Meeting.
3. Upon the death of a TFGC Board Member, a contribution of \$50 from the Benevolence Fund will be made to the Endowment Trust Fund.
4. Upon the death of a family member of the TFGC Board of Directors, the Corresponding Secretary will send a card.
5. Donations to the fund will be collected at Board of Directors meetings, and monies will be deposited in the General Investment Fund/Benevolence Fund by the Assistant Treasurer.

NOTE: Approved BOD 10-5-2016 (Section XVI.TFGC 501(c)(3) Umbrella—BOD voted to discontinue 1/27/2016, Section XVII. Memorial /Benevolence became Section XVI approved at BOD 10/5/2016).

Approved by vote of the delegates at:

- March 22, 2012, Spring Board of Directors Meeting
- February 19, 2013, Spring Board of Directors Meeting
- October 8, 2014, Fall Board of Directors Meeting
- October 5, 2016, Fall Board of Directors Meeting
- DSGC updated March 23, 2017
- June 13, 2017, Spring Board of Directors Meeting
- October 3, 2017, Fall Board of Directors Meeting
- February 16, 2018, Winter Board of Directors Meeting
- June 18, 2018, Annual Business Meeting
- October 2, 2018, Fall Board of Directors Meeting
- January 31, 2019, Winter Board of Directors Meeting
- June 13, 2019, Summer Board of Directors Meeting
- October 15, 2019, Fall Board of Directors Meeting
- October 25, 2021, Fall Board of Directors Meeting

# 2023 - 2025 TENNESSEE FEDERATION OF GARDEN CLUBS AWARDS

## 1. ELIGIBILITY FOR AWARDS

A. Unless otherwise noted in the award description, only TFGC members and clubs in good

standing are eligible to apply. The clubs dues must be paid by due date. The treasurer will

Send a list of delinquent clubs to the awards chairman.

B. The same club or individual is ineligible to win the same award two consecutive years for the Identical project.

C. Each project must have been completed during the awards year unless otherwise noted.

## 2. AWARDS YEAR

A. The awards year shall cover January 1 thru December 31. This applies to all submitted unless otherwise indicated in the awards description. See each award to determine if the project can be started before current year.

### 3. APPLICATION FORMS FOR AWARDS

A. All applications must be submitted on the current, official TFGC form. Make sure you fill out

All required information and complete award number.

B. Application forms can be obtained from the state awards chairman or downloaded from the

The TFGC web site.

[tennesseefederationofgardenclubsinc.com](http://tennesseefederationofgardenclubsinc.com)

C. Junior Standard Club certification, Yearbooks, and Scrapbooks are to be sent to your District

Awards Chairman first. They in turn will send on to the state awards chairman after they are judged in the district.

### 4. APPLICATIONS FOR FLOWER SHOWS

A. Flower show application forms, staging forms, evaluation forms will come in your “Flower

Show Packet” which is sent out to the club after they have submitted a “Letter of Intent”. This

packet will include all necessary forms needed for your flower show.

B. Flower show BOE are 20 pages front and back, binders and vinyl covers can be used,

C. ALL FLOWER SHOW BOE ARE DUE TO THE STATE AWARDS CHAIRMAN

BY JANUARY 1

D. INCLUDE POSTAGE FOR RETURN OF BOE.

## 5. DEADLINE

A. ALL BOE ARE DUE TO THE STATE  
CHAIRMAN NO LATER THAN JANUARY 1

There are some exceptions, read your awards rule completely to see when due.

## 6. BOOK OF EVIDENCE (BOE)

A. There is a 3 (three) page limit, front side only

B. Applications will NOT be returned. So make copy for your records.

C. Binders, vinyl sheets are not allowed

D. SEND ONE HARD COPY TO STATE  
AWARDS CHAIRMAN BY JANUARY 1

## 7. PRESS BOOK

A. No limit to pages

B. Articles in order as they were published

C. Binders are suggested

D. ONLY NEED ONE COPY OF PRESS BOOK  
NEEDED

E. INCLUDE POSTAGE FOR RETURN OF  
PRESS BOOK

## 8. SCORING RUBRIC

This is the NGC General Scoring Rubric that TFGC has adopted.

Your BOE will be judge according to this form

Presentation 5 points\_\_\_\_\_

Cover sheet included with all sections  
completed.....

.. 2

(This includes all parts of the awards number,  
read rule carefully)

Application adheres to 3 single page limit  
unless award specified..... 2

(3 page BOE plus application form)

Application neat and  
concise.....

..... 1

Achievement 65 points\_\_\_\_\_

Meets NGC Mission and  
Goals.....

..... 6

(Gardening, design, environment,  
conservation, youth etc)

Scope of project defined.....	
.....	4
Need identified.....	
.....	7
Benefit to target (members/recipients/community/etc).....	
.....	10
Accomplishment of goals.....	
..	8
Comprehensiveness of work.....	6
Activities to attain goals explained.....	8
Evaluation of goals explained.....	
..	4
Educational.....	
.....	3
Prior Planning.....	
.....	4
Very brief history if continuing project (give full credit if not continuing project).....	3
Other.....	
.....	2

Participation 15 points\_\_\_\_\_

% of member participation (any type of support given)..... 12

(If you had members who provided programs, paper ware for educational

for youth but were unable to be at the event you count them)

Involvement of others (community/government agencies/professionals/youth/etc)..... 3

(List like this: 75% members participation with 5 youth from Girl Scout Troop

45, and 6 residents from the senior home. List all involved)

Documentation (photocopies permitted) 15 points\_\_\_\_\_

Clear photos when applicable, labeled as needed..... 5

(What are you doing in the photos and where) Do not list youth or residents names)

Landscape plan when applicable (give full credit if not applicable)..... 5

(If it calls for design put it in there, you can hand draw it.)

Financial details.....  
..... 5

(Where did the money come from, clubs treasury, yard sale, donations

(be sure and list from who), if member donated plants, paper, signs etc

list it as: Jane donated a flat of flower estimated at \$25.00.

They want to see a \$ amount)

100 points

## 9. TFGC APPLICATION

NATIONAL GARDEN CLUBS, INC. DEEP  
SOUTH GARDEN CLUBS, INC.

TENNESSEE FEDERATION OF GARDEN  
CLUBS, INC.

2023-2025 AWARDS APPLICATION



IMPORTANT: Leave DS and NGC information blank. DO NOT use for a District application  
 NGC Award Number\_\_\_\_DNFO\_\_\_\_NGC Award Name\_\_\_\_DO NOT FILL OUT\_\_\_\_\_  
 \_\_\_\_\_  
 DS Award Number\_\_\_\_DNFO\_\_\_\_DS Award Name\_\_\_\_DO NOT FILL OUT\_\_\_\_\_  
 State Award Number\_\_\_\_State Award Name\_\_\_\_(Make sure you get complete number of award)\_\_\_\_\_  
 State District Number\_\_\_\_(Fill in your district number)  
 Name of Group/Club/Individual Applying for Award \_\_\_\_\_  
 \_\_\_\_\_(Who ever is applying for award club or individual, if individual include club name)\_\_\_\_\_  
 If Club, number of members\_\_\_\_Award Size Group\_\_\_\_S (1-21) \_\_\_\_M (21-50) \_\_\_\_L (51 +)  
 If State, number of clubs\_\_\_\_Award Size Group\_\_\_\_S (1-55) \_\_\_\_M (56-149) \_\_\_\_L (150+)  
 Contact Name\_\_\_\_(Fill this out completely in case I have questions we know who to call!)\_\_\_\_\_

Email\_\_\_\_\_

\_\_\_\_\_Phone\_\_\_\_\_

\_\_\_\_\_

Address\_\_\_\_\_

\_\_\_\_\_

City\_\_\_\_\_

\_\_\_\_\_State\_\_\_\_\_Zip\_\_\_\_\_

\_\_\_\_\_

Region DEEP SOUTH State TENNESSEE

State Awards Chairman DEBBIE SHAVER Email  
buffiescorner@bellsouth.net Phone 423-775-0102

Address 349 SHARPE LANE DAYTON, TENNESSEE  
37321

Check one: Is this project \_\_\_\_\_New or

\_\_\_\_\_Continuing from previous work?

(DO NOT FORGET TO FILL THIS OUT, BOTH LINES)

Beginning Date\_\_\_\_\_Expected Completion  
Date\_\_\_\_\_or \_\_\_\_\_Ongoing

Attach the completed application (BOE) Unless noted in the  
specific award description, all applications are limited to 3  
single pages,  
front side only, plus this cover sheet (application). NO report  
covers or notebooks are allowed. Follow the descriptors on the  
General

Scoring Rubric to prepare an accurate, complete report.

TENNESSEE ONLY APPLICANTS NOTE Mail 2 paper  
copies of your BOE (no email) to State Awards Chairman,  
see name and address above. NO LATER THAN JANUARY

## 10. DESCRIPTIONS OF PROJECT

A. What prompted you to do this project? Did a member see a need for an herb garden at a Senior Home?

Or did the Senior home contact your club because they saw a newspaper article and ask you to do this?

B. What kind of project is this, is it a garden, did you have a workshop with the youth? Did you give a demonstration?

C. Where is this project? Did the club work on the herb garden at the senior home, did they hand out trees at a local hardware store, did they work on an adopt a park area?

## 11. PHOTOS

A. IMPORTANT! YOU MUST HAVE A RELEASE FORM FOR EVERYONE IN THE BOE!!!!

Release forms are online at NGC, TFGC, or state awards chairman.

B. If you do not have release form then you will need to blur out the faces of who you don't have forms for.

C. When taking photos take from an angle where the faces do not show.

D. You can do one release form for the club members, as long as all sign.

E. Take photos of beginning, middle and end of project, take lots of different angles. (Some projects are eligible for different awards but the boe has to be different). Take photos of members working as well group photos.

F. Photos can be as large or small as room allows. Enlarging photos on pages that have blank space will make the boe look better. (Do not leave blank spaces).

## 12. STATE AWARDS CHAIRMAN INFORMATION

Debbie Shaver

349 Sharpe Lane

Dayton, Tennessee 37321

Home Phone - 423-775-0102

Cell Phone - 423-322-8565

buffiescorner@bellsouth.net

Best way to get in touch with me is by email.

DO NOT LEAVE MESSAGE ON CELL PHONE I

WILL NOT GET IT IN A TIMELY MANNER!

I am here to help you please do not hesitate to call or email me, if I do not answer by the next day email me again, you are not bothering me! Looking forward to seeing your BOE thanks Deb

### 2023 - AWARDS LIST

No. 1 - CIVIC ACHIEVEMENT - Due January 1

A certificate will be awarded to:

A. Club

B. Council or Group of Clubs

For distinguished civic or conservation work making permanent improvements for public benefit. Projects may have been started prior to the current year, but must show completed results during the award year in which the

application is made, or is a continuing project. Include before and after pictures. Projects that charge fees for the sole purpose of maintenance are eligible, but commercial projects are not. Projects such as: downtown planters, experiential forests, municipal gardens, landscaping around public buildings, places of worship etc.

NO COMMERCIAL PROJECTS ARE ELIGIBLE.

## No. 2 – MEMBER OF HONOR – Due December 1

A certificate will be awarded to one member in the state whose efforts during a period of five or more years,

has made outstanding contributions to club and community in one or more of the following areas:

civic

development, horticulture therapy, youth activities,

conservation, landscape design, horticulture, floral

design, or all-around excellence. Eligibility: any

member of TFGC who has NEVER been a member of NGC

Board of Directors, including State President. A

Book of Evidence not to exceed 6 pages total, secured in a

folder. For complete rules go to NGC website.

## No. 3 – HORTICULTURE – Due January 1

A certificate may be awarded to:

### A. Individual

Must show individual working in gardens (describing the garden), working with youth in

garden related projects, giving program on

horticulture, participating in a flower show,

participating in club activities, attending horticulture classes

B. Club

C. Council or Group of Clubs

Must show members working on gardening projects, touring garden centers/greenhouses, attending seminar on horticulture, working with youth with topics on gardening, the study of horticulture by club members. Member participation should be emphasized.

No. 4 - ALICE WRAY TAYLOR AWARD (State award only) - Due January 1

May be awarded to an individual for outstanding horticulture accomplishment in the field of Horticulture.

A

framed certificate may be awarded annually to an individual member of a Garden Club belonging to TFGC.

Nominations will be accepted from garden clubs, district boards, or councils of TFGC. Evidence of some outstanding horticulture accomplishment will be required with the nomination. Fill out the nomination form and attach evidence, including the following: positions held, plant /landscape/ affiliations, awards received, types of services rendered such as science research, horticulture education projects, environmental concerns, author, editor, grower, exhibitor, hybridizer etc. This information must be on the application.

## Nomination for the Alice Wray Taylor Award

Nominee

Name\_\_\_\_\_

Address\_\_\_\_\_

Phone\_\_\_\_\_

Member of

\_\_\_\_\_Dist.\_\_\_\_\_

Presented

by\_\_\_\_\_

No. 5 – PUBLIC RELATIONS – Due

January 1

A certificate may be awarded to:

A. Club

B. Council or Group of Clubs

C. Individual

D. District

For accomplishments in garden related activities CO-SPONSORED with one or more non-member groups or organizations to promote good public relations. These projects should be projects of NGC, DS, TFGC. Projects such as conservation, horticulture, litter control, environmental improvement, youth involvement, historic preservation, or other projects promoting garden club goals.

No. 6 - CONSERVATION - \$25.00 offered in the second year of term. Due January 1

Sponsored from the conservation camp funds.

A certificate may be awarded for:

A. Education or legislative activity in field of conservation by one or more clubs.

B. A conservation field project, natural resources development such as water shed, erosion control, reforestation, wildlife refuge, etc. by one or more clubs.

C. Outstanding work in conservation by an individual

D. Club Attending Conservation Camp (State awards chairman gets this information)

1. Club with the most attending entire camp

2. Club with the most attending one day of camp

## No. 7 – SPECIAL ACHIEVEMENT – Due January 1

A certificate may be awarded to:

- A. Club
- B. Council or Group of Clubs
- C. Individual
- D. District

For outstanding civic garden club work or projects that further NGC objectives and is Not Provided for in

another TFGC award. Special Achievement can be but not limited to ONE of the following: civic development. Conservation, beatification, garden therapy, etc. youth involvement is a plus.

## No. 8 – PROMOTION OF GARDENING AMONG YOUTH – Due January 1

A certificate may be awarded to:

- A. Club – For a club that exhibits the most outstanding promotion of gardening among youth. Youth should be educated on the objectives of NGC
- B. Club – working with youth garden clubs
- C. Junior Garden Clubs

An award of \$10.00 will be given to the district that has the largest increase in Junior and/or Intermediate Garden Clubs. Each club must send a list of the membership along with their dues to the TFGC Treasurer

No. 13 - HISTORIC PRESERVATION - Due  
January 1

A certificate may be given to:

Club

13A - for promotion and or project involving an  
historic building or trail

13B - for decoration of historic building and/or  
grounds.

Scale of Points:

Presentation.....	
.....	10
Value and scope of project.....	
.....	40
Accomplishment of goals.....	
.....	35
Percentage of member participation.....	
.....	15

PLEASE NOTE YEARBOOKS WILL NO  
LONGER BE JUDGED OR AWARDED IN  
THE  
NATIONAL LEVEL. DEEP SOUTH IS AS  
HIGH AS THEY GO

## No. 16 A- YEARBOOK - CLUB - Due January 1

A certificate may be awarded to:

16A1- clubs under 20members

16A2 - 21-29 members

16A3 - 30-44 members

16A4 - 45- 69 members

16A5 - 70 -99members

16A6 - 100 - 299 members

16A7 - over 300members

A certificate may be given for outstanding yearbooks.

Determine correct category by number of members, including Life members. Include all members of which state dues are paid. The yearbook can run from

Calender Year or club year. PLEASE SUBMIT 1 COPY

### Scale of Points A

#### Format

##### 1. Book

structure.....  
.....2

Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral or 3 ring binder.

Material should be well placed with ample margins, and font size suitable for members to read

2.

Cover.....  
.....2

Include name of club, town, state organization, year, and appealing design. If 3 ring binder is used, substitute

with paper cover and include required information listed above and so note.

3. Title

Page.....  
.....2

Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, DS, NGC). If state and national dues are paid on associate/inactive/honorary members

they are counted in total membership.

4. Table of

Contents.....  
.....1

Number the yearbook pages and list topics on contents page.

Subsequent pages can be in any order most useful to members and best fit for page placement.

Information in a

club yearbook should be in logical order. National, DS and TFGC information does not have to be in front

## 5. Membership

roster.....2

Roster should be complete with mailing address, telephone numbers, and email addresses. Avoid crowding.

## 6. List of Club Officers and Committee

Chairman.....1

## 7. NGC

Information.....1

Name of NGC president with home and email address, theme, and projects. list address and phone number of NGC headquarters in St. Louis. List NGC website address.

## 8. Other

Information.....2

Name, address, phone number and email of Deep South Director, State President, District director, Council President, along with their themes. List website for DS.

## 9. Calendar of

Events.....2

List dates and locations for district/state/DS/NGC meetings and events to encourage members to attend.

## 10. Programs

Topics should cover a variety of NGC goals and objectives such as Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture Therapy, Recycling, NGC, DS, TFGC president's projects etc. (Indicate is special interest club, e.g. Horticulture only, Design only, Faith based, etc.)

1. Meets minimum of 7 meetings a year.....3
  2. List date, time, location (with address) of meeting.....3
  3. List name of speaker/s, qualifications (brief), program title.....4
  4. Variety of program topics, theme not required.....14
- A – Variety of styles of programs (lectures, tours etc).....12
- B – Variety of speakers(specialists, members etc).....14

## 11. Projects

Projects involve actual membership participation that benefit the community and further NGC goals and objectives. Some fund-raiser (sale of bulbs, bedding plants, herbs, etc) may help to beautify the community, as well as produce revenue for clubs. Some fund raiser may help promote NGC Membership Services as well as publicize out organization and goals. Certain social activities may lead to membership increase.

1. List Continuing and New  
Projects.....  
.....15

(a club is not required to have new projects

2. Give brief  
description.....  
.....20

of projects: include location, name of chairman, how  
members participate, list of donations if applicable,  
in-kind

donations if applicable, plans for maintenance if  
applicable, etc

12.Options (no points given)

some clubs include by-laws, budget, fundraising, roll  
call, former club presidents. Club theme: if theme is  
used it

should be evident through out the book. Themes  
may be interpreted with monthly programs topics,  
and or titles,

graphics, or quotes. Projects do not need to limited to  
theme. Other information you may used NGC

Mission

Statement, Conservation Pledge, Environmental  
Mission Statement, Water Conservation Platform.

You can also

list life members and plant society members.

No. 16E - YEARBOOK- GROUP OF CLUBS,  
COUNCIL, DISTRICT - Due January 1

Format

1. Book

structure.....  
.....2

Practical, convenient size for membership, durable, neat.

Yearbooks may be stapled, spiral or 3 ring binder.

Material should be well placed with ample margins, and  
font size suitable for members to read.

2.

Cover.....  
.....2

Include name of organization, state, year and appealing  
design. If 3 ring binder cover is used, substitute with  
paper cover and include required information listed above  
and so note.

3. Title

Page.....  
.....3

Include name of group, number of clubs involved,  
affiliations including NGC, DS, TFGC other. Include  
name of

NGC President, DS Director and TFGC President.

4. Table of

Contents.....  
.....3

Number the yearbook pages and list topics with  
respective page number

Subsequent pages: Order that is pleasing to your organization and best fit for page placement.

## 5. Organizational

Information.....  
.....10

List organizational officers and committee chairman. Include complete mailing addresses, telephone numbers

and email addresses and club affiliation for each. List addresses for TFGC website, DS website, and NGC website.

## 6. Calendar of

Events.....  
.....10

List meeting dates for your organization, NGC, DS, TFGC, schools, symposiums, and special events. This will

eliminate the setting of conflicting dates.

## 7. Bylaws, policies, and

objectives.....  
.....10

## 8.

Programs.....  
.....20

List meeting topics, include dates, time, and place (give address). Give name of speaker. Indicate if program is a presentation, tour, workshop, sharing activity etc.

9.

Projects.....  
.....20

List projects as continuing or new, including name of chairman, location and description of project. Indicate if fund-raising is a part of the project. (Some fun raisers may help with beautifying the community or education of public, as well as produce revenue for your organization).

10. Member Club

Information.....  
.....20

List of member clubs, including club president names, addresses, phone numbers, email addresses. Include meeting dates for each club. List total number of dues paying members.

No. 19 - GARDEN THERAPY - Due January 1

A. Landscaping projects WITH client participation

B. Project other than landscaping WITH client participation

C. Variety of projects WITH client participation

D. Garden Related projects done FOR clients WITHOUT participation

Application in ALL classes may be made for:

1. Club
2. Council or Group of Clubs
3. Individual
4. District

A certificate may be awarded for an outstanding program of garden therapy where physically challenged, learning disabled, institutionalized individual have received noteworthy benefit.

#### Scale of Points:

Presentation and record (neat, concise, history, plan).....	15
Membership participation (between outside and club).....	25
(Individual-ingenuity, imagination, leadership, cooperation with institution)	
Program quality (scope, number reached).....	
.....	30
Achievement (degree of participation, duration, future).....	30

## No 20 - THE MAGGI BURNS, PLANT GARDEN WITH YOUR SENSES - EDIBLE GARDENING

Due January 1

A certificate of Merit and \$25.00, sponsored by Maggi Burns, TFGC President 2019 - 2021, maybe awarded to the overall winner, annually for the most outstanding garden of edibles, (fruits, herbs, vegetables, and edible flowers) that recognizes "Plant Gardens with your Senses - hear, see, smell, taste, and touch". Award information shall present a garden plan, selection of plants, growth and maturity of plants, successful incorporation of edibles, successful production of edibles, overall health and attractiveness of the garden and if private or planted in a public location. The overall winner from the four categories will receive the \$25.00 award (only one).

- A. Garden of edible grown by an individual
- B. Garden incorporating edibles in an ornamental landscape grown by an individual
- C. Garden of edibles grown by a club
- D. Garden incorporating edibles in an ornamental landscape grown by a club

No. 25 - NATIONAL GARDEN WEEK - Due January 1

A certificate may be awarded to:

- A. Club
- B. District

For the most promotion of National Garden Week. Entry should show community awareness throughout the entire week and include local and/or state proclamations.

## Scale of Points:

Scope of Participation.....	30
Community Awareness.....	25
Educational Value.....	20
Presentation.....	10
Publicity.....	10
Any Proclamation in Perpetuity.....	5

## No. 28 - CHURCH AND SYNAGOGUE GARDENS - Due January 1

A certificate may be awarded to:

A - Club

B - Council or Group of Clubs

C - Individual

For the planning and/or planting of a church or synagogue garden. The fitness of the garden to meet the needs of the congregation, rather than the size, will be considered. Good landscape design, which ensures permanent beauty of the garden, will be a major consideration. A sketch of the landscape design plan (does not have to be professionally drawn) indicating proportions and material used, together with one or more photographs of the garden must accompany the application.

Scale of Points:

Design, fitness, suitability,

beauty.....

.....25

Plant material (low maintenance, hardy,

suitable).....25

Fulfillment of

purpose.....

.....25

Maintenance.....

.....25

No. 29 - THE JO LAWRENCE BLUE STAR MARKER

AWARD - Due January 1

Includes Memorial, Memorial Highway, By-Way, and Gold  
Star Markers.

Certificates may be awarded for:

A. Installation of a Blue / Gold Star Marker, including  
dedication and landscaping.

B. Landscaping / beatification of an existing Marker site.

Choose one of the following club size category:

1 - Small (fewer than 25 members)

2 - Medium (25-50 members)

3 - Large (over 50 members)

4 - Group of Clubs

5 - District

6 - Individual

The Blue Star Marker Award was sponsored by member  
and long time Blue Star Chairman Jo Lawrence

## No. 30 – THE ANNETTE STANBERY COMMUNITY BEAUTIFICATION

AWARD – Due January 1

In honor of Annette Stanbery, TFGC

President 1987–1989. A certificate may be

awarded for the most

outstanding program and/or project relating to  
garden club objectives. This can be a

continuing project or a

one time project. If continuing the major part  
of the project must be completed in the awards

year. Examples

are Arbor Day activities, Blue Star Memorial  
Marker and /or Historical Marker

erection/dedication,

beautification of community buildings,

churches, cemeteries, etc. Involvement of

youth will be a plus.

A. One Time Project B. Continuing Project

1. Club 1. Club

2. Individual 2. Individual

3. Group of Clubs 3. Group of Clubs

No. 31 THE PAM DOWD BLUE STAR & GOLD  
STAR FAMILIES MEMORIAL MARKER AWARD

Due January 1

A certificate and \$50.00 may be awarded ANNUALLY out of the categories listed below for the most comprehensive and effective contribution to this NGC Program. Work may be for any type of marker and any type of participation—planning installation of marker, raising funds for marker, planning dedication of marker, landscaping of marker, beautification of existing marker or upkeep of marker area/landscaping.

- A. Small club –under 30 members
- B. Medium club –31 -50 members
- C. Large club – over 51 members
- D. Group of clubs
- E. District
- F. Individual

This award is sponsored by former TFGC President and Former NGC BS & GSF Memorial Marker Chairman Pamela L. Dowd

No. 35 THE JUANITA ALLINDER POLLINATOR  
AWARD - Due January 1

In honor of Juanita Allinder, TFGC President 1999-2001. A certificate will be awarded for conducting the most comprehensive and effective project for pollinator which includes, bees, butterflies, and other pollinating insects and animals. Involvement of youth is a plus

- A Habitat protection, including migratory routes
- B. Public Education
- C. Establishment of a Butterfly Garden in community, schools or parks
- D. Establishment of Butterfly Garden in own yard.
  - 1. Club
  - 2. Individual
  - 3. Group of Clubs
  - 4. District

No. 42 BIRD PROTECTION – Due January 1

A certificate may be awarded to:

- A. – Club
- C. – Individual (Eligible for the Iris Smiley Award plaque)

For the most comprehensive and effective program of activities for bird protection and welfare. Projects such

as: sanctuaries, legislation for bird welfare, furnishing food and houses, establishing bird trails, etc.

No. 43 – THE HELENE GARDNER BLUEBIRD TRAIL – Due January 1

A certificate may be awarded to:

- A – Club
- B – Council or Groups of Clubs
- C – Individual

For installing and monitoring a bluebird trail to attract nesting bluebirds. Document the nesting species,  
number of eggs, number of nestlings, etc. NOTE do not monitor when nestlings are older than 12 days to avoid premature fledglings. Non-native species (like house sparrow) may be evicted, but it is illegal to disturb

nests of native birds (like swallows, titmice, chickadees, etc.

The Bluebird Trail was sponsored by Helene Gardner

Scale of Points:

Number of boxes (minimum of 4, at least 300 feet apart.....25  
Location/size of trail/type of posts (not trees).....  
.....25

Installation (facing north or east to avoid midday sun, away

From prevailing winds, opening at eye level.....25

Monitoring (cleaned in February, checked weekly to evict

non-native species.....  
.....25

## No. 45 LITTER CONTROL - Due January 1

A certificate may be awarded for:

A Club with the best on-going program encompassing such activities as waste reduction, reclamation and/or recycling, and endeavors for a quality environment.

Youth participation and community involvement should be emphasized.

B Club - outstanding clean up/recycling project

C Group of Clubs - outstanding clean up/recycling project

D Individual - should actively promote litter control and a quality environment.

## No. 49 - LANDSCAPE DESIGN - Due January 1

A certificate may be awarded for an outstanding landscaping project:

A - School Grounds

B - Parks or Community Gardens

C - Public Buildings and areas (such as library, courthouse, city hall, roadside) or entryways to subdivisions, apartments or condominiums. A landscape design

MUST be included in BOE, but does not have to be professionally drawn.

D - Habitat for Humanity

## No. 50 - SCHOOL GROUNDS

IMPROVEMENT - Due January 1

A certificate may be awarded for”

A - Club (12-30 members)

B - Club (more than 30 members)

For outstanding project of beautification and/or improvement of the grounds of any school building, old or new.

## No. 52 - THE MARION BLOOMER -

PUBLICATION AWARD - Due January 1

In honor of Marion Bloomer, TFGC District IV Director 2007-2009.

A certificate may be awarded for the following:

A. Manuals and handbooks - Duties of officers, procedural, awards, etc

B. Flyers or handouts - Call letters, flyers for special events, etc.

C. Newsletters - Club or District

D. Brochure - Club or District

E. Calenders - Club or District

F. Educational - NGC objectives, horticulture, environmental, landscape , judging, etc.

1. club

2. Individual

3. Group of Clubs

## No. 53 - CLUB PROGRAMS - Due January 1

A certificate may be awarded for:

A - Most outstanding program by a member

B - Most outstanding audiovisual program by a member

The program must stimulate interest in the purposes and objectives of TFGC, DS, NGC. It must be original

with the applicant, but may involve others in its presentation. It must be presented at a single club meeting,

but should be adaptable for presentation to other clubs.

For A & B use General Scoring Rubric

NOTE: A copy of the text or video must be sent to the State Programs Chairman and a confirmation must be attached to the BOE.

C - Best series of programs

Briefly outline the programs (title/subject and speaker), manner of presentation, field trips to garden,

Greenhouse, pilgrimage, council, district or state sponsored program. Give Percentage of Member participation. Distinguish between member and guest speakers.

Scale of Points for Series:

Six (6) programs with overall adherence to garden club projects.....	30
Five (5) programs or workshops with member participation.....	25
One (1) program devoted to Hort, Birds, Conservation, Nature.....	10
Field trip to garden, tec.....	10
Originality and distinction of program subjects and presentation.....	20
Horticulture program by member.....	5

No. 54 ENVIRONMENTAL EDUCATION - Due January 1

\$25.00 prize sponsored by the conservation Camp funds.

And only offered in the second year of each term.

A certificate may be awarded for:

A - Club

B - Council of Group of Clubs

C - District

D - Individual

For the most comprehensive program in the field of environmental education with emphases/evidence of Youth Participation.

E – For full time attendance at an Environmental Education workshop

1 – Club with largest attendance

2 – District with largest attendance

No 56 – THE DOROTHY CHANDLER WILDFLOWER AWARD – Due January 1

A framed certificate may be awarded for:

A – Club

B – Council or Group of Clubs

C – Individual

D – District

For notable environmental preservation and civic enhancement using wildflowers.

Concentrated effort in the protection, planning, growing and/or identification of wildflowers.

NOTE: All entries must include “Before and After” photos of the project.

No 63 PARKS - Due January 1

A certificate may be awarded for:

A - New Park Projects

B - Continuing Park Projects

C - Completed Parks

1. Club

2. Group of Clubs

For an outstanding parks project, “Before and After and Current” photos are required.

No. 64 HISTORIC GARDENS - Due January 1

A certificate may be awarded for:

A - Club

For it’s participation in the restoration and/or maintenance of historic areas including gardens, parks, trails, and neighborhoods. This may include landscaping or plantings. “Before, After and Current” Photos required.

Consideration will be given to suitability of plant material to the historic period. Landscape design is required

but does not have to be professionally drawn.

No. 65 PRESIDENT’ CITATION

A certificate/s may be presented, at the discretion of the State President, to any person who has made and outstanding contribution to garden club activities.

## No. 66 THE JEAN THOMPSON NEW CLUB SPONSORSHIP

A certificate may be awarded to the TFGC District with the largest percentage gain of new members in a new club sponsored during the garden club year April 1 - March 31.

This award was sponsored by Jean Thompson

## No. 67 DISTRICT MEMBERSHIP

A certificate may be awarded to the District with the largest total increase in membership during the garden club year April 1 - March 31.

## No. 68 JOURNALISM - Due January 1

A certificate may be awarded to:

A - A literary production of horticulture interest. Books on the subject of horticulture or garden design must have been written within three years of application. Magazine articles are ineligible.

B - A member whose article have appeared in The Volunteer Gardener. These must be deemed worthy in the field

C - A member whose exceptional photography has appeared in The Volunteer Gardener.

D - A member whose poetry has appeared in the Volunteer Gardener.

NOTE: Nominations shall be made by the editor of The Volunteer Gardener and approved by the State Awards Chairman.

## No. 69 FLORAL DESIGN - Due January 1

A certificate may be awarded to:

A - The District with the most effective program focusing on floral design for everyday use (for beautifying the home, for recreation, for therapy etc.) with demonstrations and/or workshops open to the public.

B - The most effective club project involving Youth Floral Design

1 - Preschool through grade 3

2 - Grades 4-6

C - Individual

## No. 70 TREE - Due January 1

A certificate may be awarded for:

1 - Individual

2 - Club

3 - Group of Clubs

For the most comprehensive and outstanding work relating to trees in each of the following categories.

A - Best planned course of action relating to trees

B - Most unique tree-planting project

C - Participation in TFGC, DS NGC Tree Projects

NOTE: This can be a one or two year project

## Scale of Points

Scope of plan or

project.....

.....40

Participation.....

.....30

Educational

Value.....

.....10

Presentation.....

.....20

No. 72 PUBLICITY PRESS BOOK - Due to the TFGC

Awards Chairman by January 15

A certificate may be awarded for:

A - Club

1 - under 29 members

2 - 30 -99 members

3 - 100 and over

B - Group of Clubs, Councils, District

Press Book required information

1 - NO LIMIT ON PAGES

2 - Label states No. 72 Publicity Press Book, club name,  
town

3 - State number of members on Application

4 - Submit in report cover 8 ½ x 11" or 9 x 12".

5 - No Heavy scrapbooks or oversized portfolios

6 - Plastic page protectors may be used

7 - Material MUST consist only of newspaper, magazine,  
newsletter or any printed publication clippings with  
the name and date of publication over each article.

8 - Clear photocopies are permitted: reduced photocopies of large or lengthy articles are permitted.

Downloading of published newspaper articles are permitted.

9 - Include table of contents. Affix contents in chronological order January 1 through December 31.

10 - Clippings evenly cut, NO loose clippings permitted

11 - Each publication item must contain the name of organization and/or identified as a member of the organization. UNDERLINE or HIGHLIGHT first use of name of organization and/or member in each article. Articles should include who, what, when, where, etc. Publicity should relate to organizations or individual's projects and/or activities, promoting NGC objectives and goals.

No. 76 GARDEN CLUB OF THE YEAR - Due January 1 to TFGC

Deep South GCOTY In Honor of Juanita Allinder - TFGC

President 1999-2001 - DSR Treasurer

2005-2015 - Donor: Pamela Dowd - TFGC President 2015-2017. DS winner receives \$50.00.

A certificate will be given to a garden club that excels in the following categories: membership increase, service to members, club programs, projects, members attending club, district, and state meetings and/or sponsored programs. The garden club shall produce substantiating evidence of the club's accomplishments in the stated categories in the Scale of Points.

A Book of Evidence is required, up to six pages, front and back.

Scale of Points

Service.....

..... 10 points

Continuing service provided by club for members

Communications (describe briefly)

Other (describe briefly)

Club Programs (number\_\_\_\_\_)

.....30 points

Horticulture \_\_\_\_\_ Design \_\_\_\_\_

Environmental Concerns \_\_\_\_\_

Special and/or Regional projects \_\_\_\_\_

Members presenting programs/ workshops \_\_\_\_\_

Describe briefly (include copy of yearbook page showing programs)

Club

Representation.....

..... 20 points

Average attendance at garden club meetings \_\_\_\_\_

Number attending Spring/Fall district meetings \_\_\_\_\_

Number attending environmental or other State Programs \_\_\_\_\_

Members attending State Convention \_\_\_\_\_

Members attending Deep South Garden Clubs Convention \_\_\_\_\_

Members attending National Convention \_\_\_\_\_

Club

Project.....

..... 30 points

Describe briefly on one page. Two photos may be included on a second page.

Club Finances – Funding club activities

.....10 points

Fundraisers (describe briefly) Number \_\_\_\_\_ Amount \$\_\_\_\_\_

TOTAL 100

## No. 77 FRIENDS OF RACHEFF S.C.O.O.P. AWARD

- Due January 1

Garden Club members are encouraged to contribute \$76.00 per "Friend" to "Friends of Racheff" to help maintain the state headquarters, Ivan Racheff House and Gardens. "Friends" do not have to be garden club members. Memorials and Special Recognitions for individuals are encouraged. \$76.00 was Mr. Racheff's first garden investment. Certificate may be awarded to:

- A. GC with the most creative campaign to enlist "Friends"
- B. GC that enlists the most "Friends"
- C. GC that enlists the most "Friends" to % of club members
- D. Individual whose project/plan enlists the most "Friends"

Send all information/BOE to Committee Chairman

## No. 79 THE VALERIE TIPPS GARDENING GIFTS

AWARD - Due January 1

\$100.00 prize, sponsored by Valerie Tipps and offered in the second year of the term

A certificate and \$100.00 may be awarded to the best BOE out of the 3 categories listed below.

- A. Small club - under 30 members
- B. Medium club - 31-50 members
- C. Large club - over 51 members

This is a two year project, awarded in the second year of each term, for any worthy project of NGC objectives. This award is sponsored by former State President Valerie Tipps

## No. 80 FLOWER SHOW RECOGNITION - Due January 1

A certificate of recognition will be presented to any TFGC member club having sponsored or participated in a NGC Flower Show in the awards year, weather they have applied for a flower show award or not. This state award will not take place of any other state flower show award. It is to recognize a club's commitment, work, and expense of having a flower show.

NOTE: All clubs having a flower show MUST submit a "Letter of Intent" to the state Awards Chairman and the state Credentials Chairman

## SMOKEY BEAR WOODSY OWL POSTER CONTEST

DUE to your TFGC Smokey Bear Chairman, Jeanie Jackson, by December 1

This poster contest is open to first through fifth grade students. It can be school groups, church groups, scout groups etc. Complete information on this contest is on the NGC web site. The NGC winner wins a trip to Washington DC. Poster must feature Smokey Bear or Woodsy Owl. Certificates will be awarded to clubs who participate in this contest

## YOUTH POETRY CONTEST

DUE to the State Youth Chairman by November 15

This contest is open to kindergarten thru ninth grade, and special education. The National Winners will be published in a Poetry Book. Complete information about this contest may be found on the NGC web site, including scale of points. Certificates will be awarded to clubs who participate in this contest

## YOUTH SCULPTURE CONTEST

DUE to the State Youth Chairman by November 15

This contest is open to children in 4th

through 8th

grade. Sculptures must consist of recyclable, reused and reduced materials. Complete rules can be found on the NGC web site.

## TFGC FLOWER SHOW AWARD RULES

1. The Club President must write or email the State Awards Chairman and the State Evaluations Chairman a

“Letter of Intent” at least 45 days prior to the show. In this letter it must contain the following:

A. Sponsoring organization

B. Name and address of flower show chairman

C. Show date and location

D. Theme (title of the show)

E. Name and number of award sought, including size of club

F. Complete list of judges with address and member club of which they belong.

2. The State Awards Chairman will then send out a “Flower Show Packet” which will include all forms needed for the show and other helpful information.

3. The State Evaluations Chairman will notify the Flower Show Chairman and the President, by e-mail if possible the names of the judges that will form the evaluating panel.

4. To be eligible for an award, the Flower Show must have achieved a score of 95 or above. Consult the handbook 2017 edition for all requirements pertaining to the specific award for which application is being made.

## 5. Application form

1. Two (2) copies of current NGC Flower Show application form must be filled out completely.

One is glued to the inside cover, and one is paper clipped to the inside cover.

2. These applications will come in your “Flower Show Packet”

## 6. Judges’ Evaluation Forms

These must be sent directly to the TFGC Awards Chairman by the members of the evaluating panel.

The TFGC Awards Chairman will then insert the sheets in the BOE before they are sent to NGC.

7. TFGC Staging form will come in your “Flower Show Packet” and is given to the evaluating panel at the

show. All three judges are to fill out form at the show and mail to the TFGC Awards Chairman

NGC and TFGC Flower Show Awards are non-competitive.

Books of Evidence are NOT compared to or

judged against one another; like an exhibit at a Flower Show, Books of Evidence are judged on their

own merit. If the Flower Show scored 95 or above on NGC level, it will be honored with an NGC

Flower Show Achievement Award. ALL FLOWER SHOW BOE ARE DUE TO STATE JANUARY 1

## NGC FLOWER SHOW AWARDS OFFERED

Club Standard Flower Show

FS-1A – Club Standard Flower Show – fewer than 21 members

FS-1B – Club Standard Flower Show – 21 – 49 members

FS-1C – Club Standard Flower Show – 50 – 99 members

FS-1D – Club Standard Flower Show – 100 or more members

Holiday Standard Flower Show

(Spirit of the holiday's must be featured

FS-2A - One (1) member club

FS-2B - Two (2) or more member clubs

Patriotic Standard Flower Show

(United States Flag must be correctly and predominantly displayed

FS-3A - One (1) Member Club

FS-3B - Two (2) or more member clubs

Petite Standard Flower Show

(All horticulture and design exhibits quality as Petite Divisions)

FS-4A - One (1) member club

FS-4B - Two (2) or more member clubs

Club Small-Standard Flower Show

FS-5A - Club Small Standard Flower Show - less than 21 members

FS-5B - Club Small Standard Flower Show - 21-49 members

FS-5C - Club Small Standard Flower Show - 50 - 99 members

Holiday Small Standard Flower Show

FS-6 - Club Small Standard Flower Show

Patriotic Small Standard Flower Show

(United States Flag must be correctly and prominently displayed)

FS-7 - One (1) member club with fewer than 100 members

Petite Small Standard Flower Show

FS-8 - One (1) member with fewer than 100 members

Near-Club Standard Flower Show

Councils and Districts are NOT eligible for this award

(Clubs must share sponsorship of the show)

FS-9 - Near-Club Standard Flower Show

Two (2) or more member clubs located near each other

## Council Standard Flower Show

FS-10A - Sponsored by at least 3 member clubs belonging to an association, federation, group circle, etc.

And recognized by the State GC.

## FS10-B - Judges Council/s Standard Flower Show

### District Flower Show

FS-11A - District/region consisting of fifteen (15) or fewer NGC member clubs

FS-11B -District/region consisting of Sixteen (16) or more NGC member clubs.

### State Flower Show

FS-12A - Small state; more than 100 member clubs with 10% of adults clubs participating

FS-12B - Large state: 100 or more member clubs with 10% of adult clubs participating. Horticulture

Division: minimum of 20 classes with at least 80 exhibits total.

Design Division; minimum of 20 classed with at least 4 exhibits in each class

## Youth Flower Show or Youth Section of an Adult Standard FS

FS-13A - Youth Flower Show held by one (1) NGC Youth club or Youth group, sponsored by an NGC member club

FS-13B -Youth Flower Show held by two (2) or more NGC Youth clubs or Youth groups, sponsored by an NGC member club.

FS-13C -Youth Participation in a Standard Flower Show.

Youth section/subsections must be evaluated separately from the adults on a separate Scale of Points for

Evaluating Standard Flower Shows form by a panel of three (3) accredited flower show judges.

Book of evidence must provide evidence of youth participation in writing the Youth portion of the Flower

Show Schedule and in staging or clerking of the Youth Division. (Photos may serve as evidence)

Plant Society Standard Flower Show

FS-14 - Plant Society affiliated with NGC on local/ state/ regional/ or NGC level; or NGC organization co-sponsored with non-NGC affiliated Plant Society.

Horticulture Specialty Show

FS-15A - One (1) club

FS-15B - Two (2) or more clubs

FS-15C - Council, district, state or region sponsoring organization

Design Speciality Show

FS-16A - One (1) club

FS-16B - Two (2) or more clubs

FS-16C - Council, district, state or region sponsoring organization

## No. 75 FLOWER SHOW SCHEDULE

A certificate may be awarded for the best Schedule of any NGC Flower Show. First, Second and Third place

may be awarded provided the schedule scores 95 or above. Score sheet for schedules included in the Flower

Show Packet.

A - Club

B - Council or Group of Clubs

C - District

Scale of points can be found on the NGC web site. And sent in your “Flower Show Packet”

No. 78 FLOWER SHOW STAGING AWARD - Due January 1 to State awards chairman

A certificate and Gold Rosette will be awarded to each district winner.

Flower Show must score 95 or above to be eligible. Form is included in the Flower Show Packet.

These forms are mailed to the State Awards Chairman by the judging panel, within two weeks after the show.

Classes:

1 - Club with 30 members or less

2 - Club with more than 30 members

3 - Council or Group of Clubs

A - A council with 10 clubs or less

B - A council with more than 10 clubs

C - A group of clubs

To Apply:

1. Secure Staging form from TFGC Awards Chairman
2. Have the three evaluating panel fill the Staging Form out at the show and provide them with an addressed envelop addressed to your state awards chairman. The judges are to sign the form and mail in two weeks.

## Scale of Points:

1 - Method of displaying  
exhibits.....15

2 - Practicability (spacious displays, adequate and unobstructed  
aisles, sufficient lighting).....25

3 - Unity (uniform containers, neat staging, related color, general  
order and balance, uniform place cards).....40

4 - Beauty (pleasing to the eye, appropriate, in good taste,  
simple).....20

ALL THREE JUDGES MUST VOTE ON FINAL SCORE: THE  
MAJORITY RULES, ALL

CONTRIBUTE TO COMMENTS AND THEN SIGN.

THE KITTY ANDERSON BEST OF SHOWS AWARD

\$300.00 will be awarded annually to the sponsor of the most  
outstanding Flower Show held in the

current awards year. The Flower Show must be a first place state  
winner and the recipient of a NGC Flower

Show Award. The winner is selected by a committee outside of the  
state of Tennessee. No club or group of

clubs is eligible for this award two consecutive years.

This award is sponsored by the family of Kitty Anderson

Scale of points

Distinction.....30

Originality.....20

Creative  
Expression.....20

Public  
Appeal.....15

Schedule.....15

# TENNESSEE FEDERATION OF GARDEN CLUBS, INC. CHAIRMAN 2023-2025

## **Air Quality/ Air Pollution Chairman**

Fay Weaver 615-319-6803  
172 River Chase Drive  
Hendersonville, TN 37075-5826  
fayweaver@comcast.net

## **Arboretum/Trees Chairman**

Wanda Taylor 865-719-9744  
P.O. Box 23  
Rockford, TN 37853-0023  
mommawanda@aol.com

## **Awards Chairman**

Debbie Shaver 423-322-8565  
349 Sharpe Lane  
Dayton, TN 37321-7728  
buffiescorner@bellsouth.net

## **Birds Chairman**

Kay Flynn 615-513-7328  
103 Postwood Place  
Nashville, TN 37205  
leolewis1@comcast.net

## **Bees Chairman**

Karen Dawson 615-594-2455  
2499 Sugar Flat Road  
Lebanon, TN 37087-2455  
fdkd70bellsouth.net

## **Blue Star/Gold Star Marker Chairman**

Pamela L. Dowd 615-896-8663  
1611 Georgetown Lane 615-542-2408  
Murfreesboro, TN 37129-1742  
pamldowd@aol.com

**NGC Blue Star/Gold Star Marker Chairman**

Candace Wells      423-821-9290  
P.O. Box 325  
Lookout Mountain, TN 37350-1604  
Cfw1865@gmail.com

**Butterflies**

Kay Cox      423-479-6447  
840 3rd St. SE  
Cleveland, TN 37311  
tlake12384@gmail.com

**Communities Gardens Chairman**

Starr Alexander      423-645-7059  
311 Bass Road  
Chattanooga, TN 37421  
Starralexander3@gmail.com

**Co Chairman Barbara Paemer**

**Conservation Energy/Water Chairman**

Betty Tusa      731-642-8585  
360 Bethesda Road  
Paris, TN 38242-6693  
bhtusa@charter.net

**Conservation Camp Chairman 2024 - TBA**  
**Monday, September 30, Tuesday, October 1, 2024**  
**Fall Creek Falls State Park**  
**2009 Village Camp Road**

**Spencer, TN 38585 “Birds, Bees, Flowers and Trees of Tennessee”**

**Convention/ Annual Membership Meeting/Awards Banquet**

Date March 21, 2024

Thursday March 21, 2024, Park Vista, Gatlinburg

Chairmen TBA

Convention Chairman 2025 Chattanooga, TN.

Chairmen - Diana Ryder 423-505-5604     dianeryder@epbfi.com

Cochairman -Anne Leonard

423-838-4638

leonardtfgc2003@comcast.net

Place Chattanooga, TN and Date TBA by July 2023

Courtesy Resolutions

Gayle Jagers

619-234-4571

869 Belton Drive

Nashville, TN 37205

bgaylejagers@comcast.net

**Cumberland Trails – “Friends of the Cumberland Trails State  
Park”**

Debbie Shaver     423-322-8565

349 Sharpe Lane

Dayton, TN 37321-7728

buffiescorner@bellsouth.net

**Deep South Garden Clubs, Inc. Convention March Tuesday,19-**

**Wednesday, March 20, 2024,**

705 Cherokee Orchard Road, Gatlinburg, TN 37738 1-800-421-7275  
code# DSGC2024

Wanda Taylor – Co Chairman

865-719-9744

P.O. Box 23

Rockford, TN 37853-0023

mommawanda@aol.com

Janie Bitner – Co Chairman

865-474-0882 (C)

12905 Butterfield Lane

865-966-8870 (H)

Knoxville, TN 37934-4401

Janie.bitner@live.com

**Database Chairman** Karen Dawson 615-594-2455  
2499 Sugar Flat Road  
Lebanon, TN 37087-2455  
fdkd70bellsouth.net

**Endowment Trust (Trustees)**

**TFGC President**

Denise Thorne 615-289-2138  
402 Bass Road  
denise@tec63.com Watertown, TN 37184-4251

**TFGC President-elect**

Leila Johnson 423-593-7528  
3475 Brighton Blvd. NW  
Cleveland, TN 37312-6233  
L.johnson924@yahoo.com

**District IV Director**

Chairman Janie Bitner 865-474-0882 (C)  
12905 Butterfield Lane 865-966-8870 (H)  
Knoxville, TN 37934-4401  
Janie.bitner@live.com

**TFGC Treasurer**

615-594-2455 Karen Dawson  
2499 Sugar Flat Road  
Lebanon, TN 37087-2455  
fdkd70bellsouth.net

**TFGC Assistant Treasurer/Endowment Trust Fund Treasurer**

**District II**

Patty Compton 615-609-9224  
2317 Keegan Drive  
Murfreesboro, TN 37130- 8142  
pattycompton1@att.net

**District I**

Molly Hampton 901-834-0404  
8242 Mudville Road  
Atoka, TN 38004-7226  
molhampton@aol.com

**District III**

Candace Wells 423-821-9290  
P.O. Box 325  
Lookout Mountain, TN 37350-1604  
Cfw1865@gmail.com

**Executive Residence Chairman**

Jerri Davis-Drass 615-210-9541  
5624 Oakes Drive  
Brentwood, TN 37027  
jerrijo@comcast.net

**Facebook Page – Tennessee Federation of Garden Clubs, Inc.**

Dixie Seaton – Administrator 615-498-0340  
1920 Niagara Dr  
Sevierville, TN 3762  
seviervillgardenclub@gmail.com

**TFGC State Flower Shows and Judges' Chairmen for TFGC****Flower Show Judges Credentials Chairman****State Accrediting Chairman Credentials (NGC Listing)**

Paula Fortson 423-745-2318  
118 Highland Avenue  
Athens, TN 37303-3224 south52ga@icloud.com

**Flower Show Schedule Review Chairman**

Carole Ann McCormick 615-519-3438  
5716 Cloverwood Drive  
Brentwood, TN 37027-4729 mccorm@realtracs.com

**State Flower Show Schools Chairman**

Marilyn Smith  
279 Pine Hollow Road  
Dayton, TN 37321-5383  
mgsmith50@aol.com 423-775-1792

**Flower Show State Evaluations Chairman**

Carole Whited 865-599-9310  
4606 Marshall Drive  
Knoxville, TN 37918-9426  
ccwhited@aol.com 865-922-2278

**State Symposium Chairman**

Cathy Waitinas  
125 Windrock View Lane  
Oliver Springs, TN 37840  
waitinas@gmail.com 865-556-5732

**State Judges Council Chairman- (Tennessee Council of Nationally Accredited of Flower Show Judges )**

Connie Wallace  
10426 Bob Gray Road  
Knoxville, TN 37932-2609  
maryconniewallace@gmail.com 865-803-5734

**“Friends of Racheff”- Donations**

Linda Ford lindaofd1@charter.net  
11500 Kingston Pike  
Farragut, TN 37934 865-306-4853

**Gardening - Food**

Jolly Sinha asishjolly@gmail.com  
9648 Magnolia Ridgeway  
Brentwood, TN 37027 858-427-0648

**Gardening with Nature Chairman**

Joan Stewart 423-284-8601  
151 High Street SE  
Cleveland, TN 37311 joansteward45@gmail.com

**Gardening with Youth Chairman**

Kay Cox 423-479-6447 tlake12384@gmail.com  
840 3rd St. SE  
Cleveland, TN 37311

**Grants Chairman**

Lola Eslick 931-808-5754  
L50 Wildwood Circle  
Winchester, TN 37398-3857 eslickla@aol.com

**Gardening with Youth Chairman**

Kay Cox 423-479-6447 tlake12384@gmail.com  
840 3rd St. SE  
Cleveland, TN 37311

**Grants Chairman**

Lola Eslick 931-808-5754  
L50 Wildwood Circle  
Winchester, TN 37398-3857 eslickla@aol.com

**Herbs Chairman**

Denise Thorne 615-289-2138 denise@tec63.com

**History of Tennessee Federation of Garden Clubs, Inc. continued 1991-2025 (to be Printed)**

Cathy Donaldson – Chairman 865-316-8410  
2098 Rocky Top Road  
Lenoir City, TN 37771-7116 easttngardener@gmail.com

Gayle Jagers 619-234-4571 615-352-0762  
869 Belton Drive

Nashville, TN 37205 bgaylejagers@comcast.net

**And all former TFGC presidents on the History of TFGC committee.**

**Historic Preservation**

Blossom Merryman mschockley1776@gmail.com  
111 Spring St.  
Wartrace, TN 37183  
931-389-0545 931-205-6007  
Kathy Means Kathymmeans064@gmail.com 615-944-0369

**Horticulture Chairman**

Pam Braun 615-364-1166 braun3@earthlink.net

**Land Trust/Nature Conservancy/CTSST Trail Co Chairmen**

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**Ann McCormick,**

# PLANT AMERICA COMMUNITY PROJECT GRANTS

PLANT AMERICA Community Project Grants help enhance and beautify our public areas and community gardens. Project grants to NGC member clubs help educate adults and children about the joys of gardening and create a pride throughout the community. Grants may be used for physical landscaping or environmental projects, or for horticultural or educational opportunities for the community.

Grants have been awarded to NGC member clubs since 2017. More than 250 grants have been awarded, totaling more than \$225,000. Grants are awarded in amounts up to \$2,000.



## APPLICATION PROCEDURE TIMELINE

- Plant America Community Project Grant applications are open to NGC member clubs from April 1 through October 15 of the calendar year to fund new or continuing projects carried out during the following year.
- Committee member review applications and notify grant recipients in December.
- Funds are released in January or February for projects to be implemented during that year. Project completion must be within approximately one year, but no later than February 28th of the year after funds are received. Final reports are due by April 1 of that year.

# GRANT GUIDELINES

Through Plant America Grants, up to \$2,000.00 is made available to be used for direct expenses of projects. Projects submitted for receiving a grant may be a joint venture with another organization/s. The scope of these projects in communities may include:

- Beautification and/or restoration
- Community gardens
- School gardens/classrooms
- Landscaping for Habitat for Humanity Homes
- Landscaping of Blue Star or Gold Star Memorial Markers
- Implementation of environmental practices
- A horticulture or environmental educational event for the public

## PROJECT ELIGIBILITY

Who May Apply:

- Individual and Near Garden Clubs that are members of National Garden Clubs, Inc.
- Please note that recipients of previous PLANT AMERICA Community Project Grants are not eligible to apply.

## SUBMITTING YOUR APPLICATION

Applications must be limited to a total of two pages:

1. Your Plant America Application Form
2. Your project budget

Applications of more than two pages will not be considered. Photos should not be submitted with your application.

Completed application forms and project budgets must be submitted to:

[PlantAmericaGrants@gardenclub.org](mailto:PlantAmericaGrants@gardenclub.org)

# SCALE OF POINTS

Benefit and visibility within Community 35

Impact and scope of project 30

Participation of club members 15

Collaboration with community groups 15

Complete application form 5

## FUNDING GUIDELINES

### Grants will not be provided for:

- Projects in which the club does not participate in some aspect
- Purchase of Blue or Gold Star Markers
- Competitive Flower Shows
- Scout projects
- Salaries or benefits of personnel
- Political action programs
- Capital drives and fund building
- Scholarships and endowments
- Private gardens
- Lawsuits and litigation
- Overhead costs

## FINAL REPORTS

Please submit the following by email:

- A short two to three page report describing the project, including photos
- A copy of the final financial report including all income and expenses
- A copy of any publicity

Please indicate if permission has been given for use of photos by NGC in print or on our website. The release form for adults and minors can be found under resource links on our website.

# Grant Recipients

Congratulations to our most  
recent grant recipients!

## Resources & Application Materials

Please see the Grants Section of the Forms Library for the  
PLANT AMERICA Grant Application and Photo Release  
form.

If you have questions regarding Plant America project grants,  
please contact:

David Robson, Plant America Project Chairman

# ENDOWMENT TRUST FUND. CONTRIBUTIONS

April 22 thru September 22, 2023

Dixie Highway Garden Club

Tennessee Council of National Judges in honor of Virginia Pennington

Tennessee Council of National Judges in honor of Peggy Andrews

Four Seasons Garden Club

Flower Growers Garden Club in memory of Georgia Buckner

Kanunsita Garden Club in honor of Sara Armstrong and Charlene Myers

Pamela L. Dowd in memory of Mary Jo Dougherty

Pamela L. Dowd in memory of Peggy Andrews

Pamela L. Dowd in memory of Annette Stanberry

Pamela L. Dowd in memory of Susan Fisk

Denise Thorne

June & Jim Gilmore in memory of Peggy Andrews

June & Jim Gilmore in memory of Marilyn Sutcliffe

Gateway Acres

Garden Lovers Club

Arisa Garden Club

Sevierville Garden Club

West Hills 10'Clock Gardeners

Kathy Rychen in memory of Peggy Andrews

Rachel Jackson Garden Club in memory of Peggy Andrews

TAGS-Tennessee Arrangers in memory of Peggy Andrews

Jim & June Gilmore in memory of Ann Teasley & Family



## *Tennessee Federation of Garden Clubs, Inc.*

**98<sup>th</sup> TENNESSEE FEDERATION OF GARDEN CLUBS, INC, SPRING MEMBERSHIP AND AWARDS BANQUET. THE MEETING AND OTHER PROGRAMS WILL BE HELD ON THURSDAY, MARCH 21, 2024, AT THE PARK VISTA - GATLINBURG TENNESSEE**

### Registrant Information

First Name: (as you wish it to appear on your name badge) \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number (circle C/Cell or H/Home phone) preference.

C/P \_\_\_\_\_

Best Email for Correspondence, if you do not wish to enter one type 'none' in the email address field. \_\_\_\_\_

District \_\_\_\_\_ What local Garden Club do you belong to?

\_\_\_\_\_ # of Years \_\_\_\_\_

Circle all that all applies present or passed: TFGC Board Member District Director  
TFGC Life Member TFGC President NGC President NGC Board Member  
NGC Life Member DS Region Life Member DS Region Board Member  
DS Region Director Delegate Garden Club Member Landscape Design Consultant  
Flower Show Judge Gardening Consultant Environmental Consultant Alternate  
Guest/Spouse

Registration cost is \$120 for meetings, lunch, and dinner. Are there any food allergies or diet restrictions? \_\_\_\_\_

Make check payable to TFGC, mail to Karen Dawson, 2499 Sugar Flat Road, Lebanon TN 37087. Please include a registration form with payment.

Park Vista 'Group Code' TFG Rooms Rate: \$154 plus applicable taxes. Visit:  
[www.park.vista.com](http://www.park.vista.com) – Book now – Special rates – Group Code – 'TGF'

# TREASURER'S REPORT

**Tennessee Federation of Garden Clubs, Inc**  
**Treasurer's Report**  
**Board of Directors Meeting 9/18/2023**

	Opening Balance (as of 4/19/2023)	Income	Disbursements	Closing Balance (as of 8/31/2023)
Unrestricted Funds				
Calendars	0.00	4,040.00		3,267.00 773.00
Convention TFGC	-1,000.00	1,000.00		0.00 -
District Support	0.00	0.00		0.00 -
Dues	0.00	13,340.00		106.00 13,234.00
Hospitality	0.00	0.00		1,002.00 (1,002.00)
Krogers Community Awards	0.00	140.86		0.00 140.86
Officer/Board Expenses	0.00	0.00		97.15 (97.15)
Way and Means	0.00	115.00		0.00 115.00
General Fund	5,009.18	921.79		3,905.95 2,025.02
Total Unrestricted	4,009.18	19,557.65		8,378.10 15,188.73
Restricted Funds				
Awards	0.00	0.00		197.70 (197.70)
Conservation Camp	0.00	0.00		1,720.00 (1,720.00)
Conservation Education	2,757.80	15.00		0.00 2,772.80
Convention Venues	586.00	4,700.00		5,600.00 (314.00)
Executives Residence and Project	1,430.00	53.00		0.00 1,483.00
Friends of Racheff	0.00	380.00		0.00 380.00
History Book	500.00	0.00		0.00 500.00
Land Trust	0.00	345.00		0.00 345.00
Life Membership	0.00	600.00		75.00 525.00
Native Plant Book	0.00	40.00		0.00 40.00
Natural Disasters	846.00	205.00		0.00 1,051.00
NGC Permanent Home	0.00	127.00		0.00 127.00

# TREASURER'S REPORT

NGC Schools	0.00	0.00	0.00 -	
Penny Pines	0.00	340.00		0.00 340.00
President's Plaques	329.44	0.00		0.00 329.44
Racheff House & Garden	0.00	765.00		0.00 765.00
Recognition and Remembrance	0.00	25.00		0.00 25.00
Scholarship	0.00	407.00		0.00 407.00
Total Restricted	6,449.24	8,002.00		7,592.70 6,858.54
Total Cash on Hand	10,458.42			22,047.27
Ivan Racheff Checkings Accounts				
General Account				11,465.32
Garden Account				421.51
Payroll Account				1,917.67
Saving Account				7,072.65
Well Fargo				314,848.48
Total Ivan Racheff				335,725.63
Vanguard TFGC ETF Balance				167,409.05
Respectfully Submitted,				
Karen Dawson, Treasurer				

# TREASURER'S REPORT

Qty 404 VOB 2024

2024 State Mtg Park  
Vista \$852

CPA \$3,405, Surety Bond \$359, SOS  
Annual Renewal \$40 & SOS Charitable  
Renewal \$10

2023 April Awards  
2024 Falls Creeks Falls State Park

2025 Read House Convention

# VOLUNTEER GARDENER CLUB DONATIONS

<b>District</b>	<b>Conservation Education</b>	<b>Nat'l Disaster</b>	<b>IR House &amp; Gardens</b>	<b>Land Trust</b>	<b>NGC Perm</b>	<b>R&amp;R Book</b>	<b>Scholarst</b>	<b>TN ExecRes</b>	<b>Penny Pines</b>	<b>Friends of Life Racheff</b>	<b>Members</b>	<b>Dist Totals</b>
Dist I	0	25	35	25	0	0	0	15	204	0	225	529
Dist II	0	125	405	125	62	0	25	25	0	228	75	1070
Dist III	0	25	50	65	0	0	0	0	0	0	75	215
Dist IV	15	30	275	130	65	50	382	13	136	152	150	1398
Total	15	205	765	345	127	50	407	53	340	380	525	3212
Grand Total	3212											

## **District I Judges Council**

### **Active Member Judges**

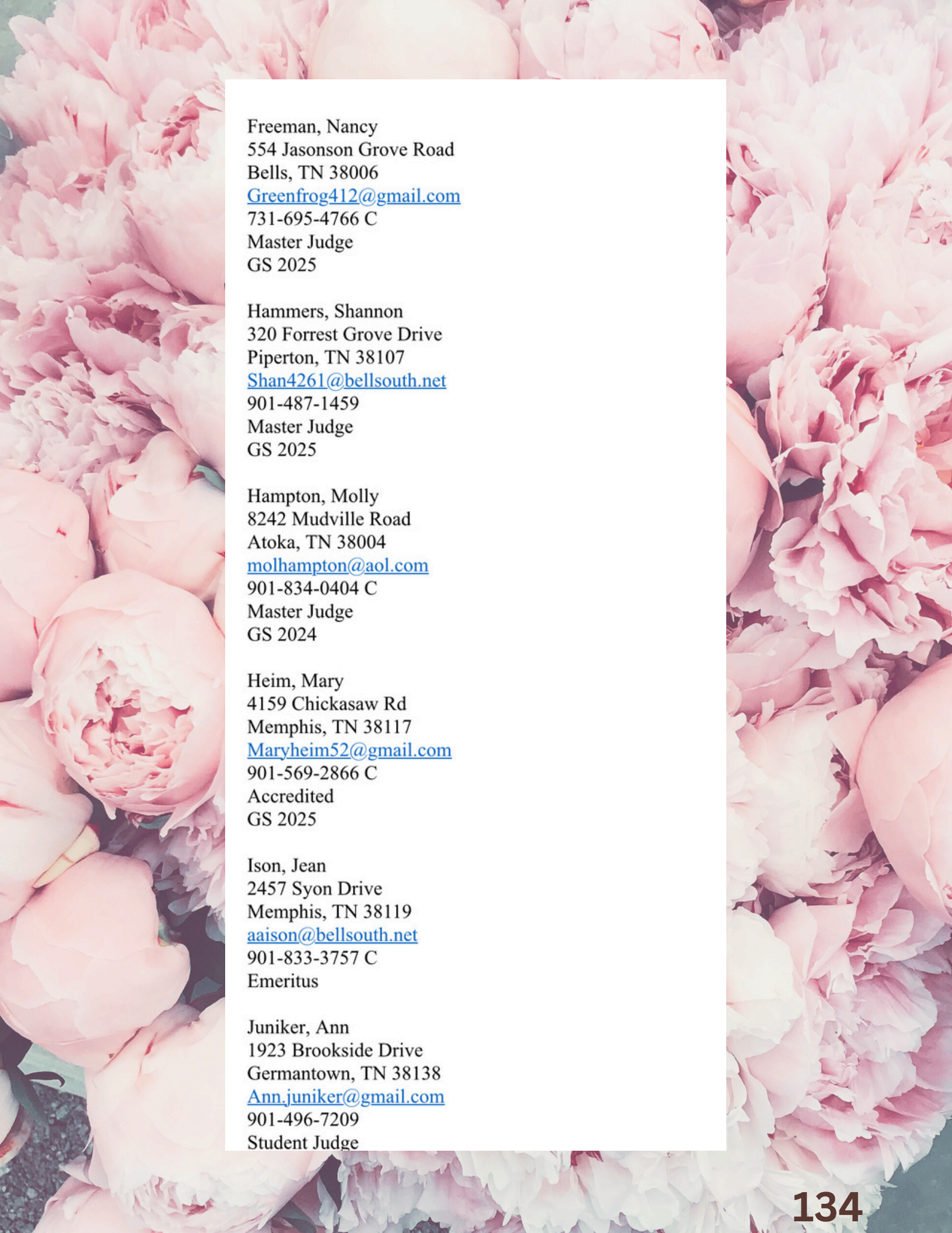
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Student Judge

A background image of numerous pink peonies in various stages of bloom, filling the entire page. The flowers are soft pink with some darker pink edges on the petals.

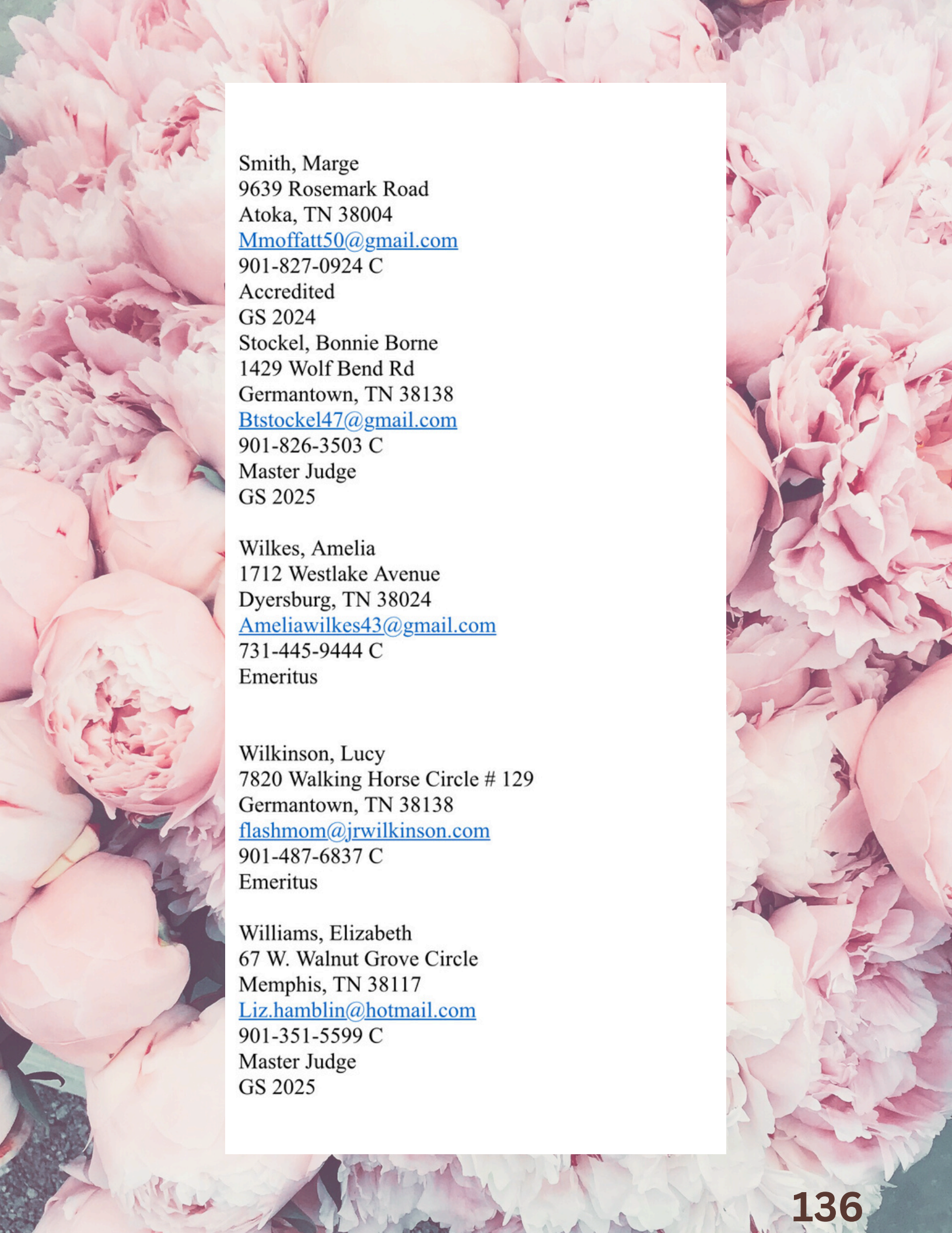
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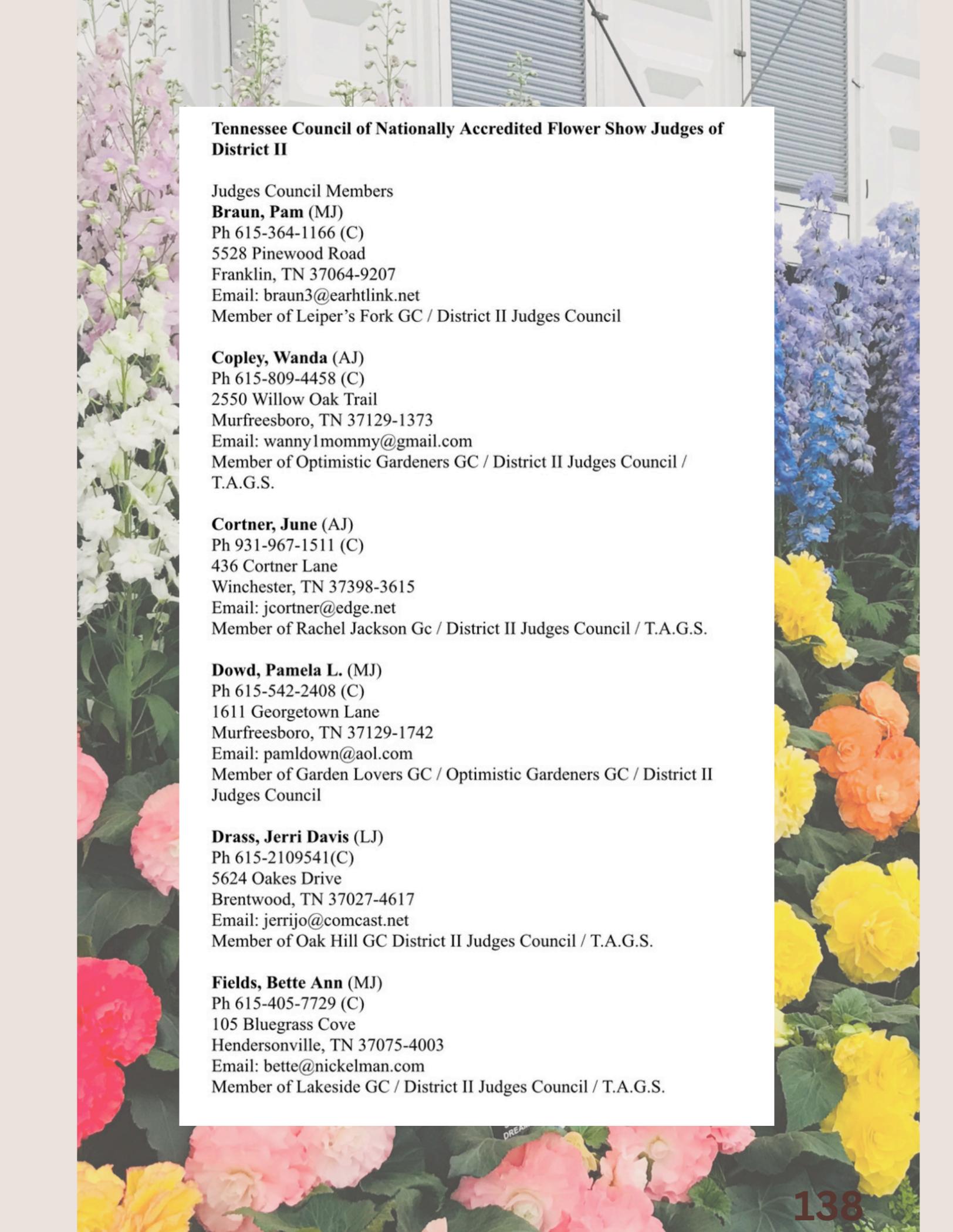
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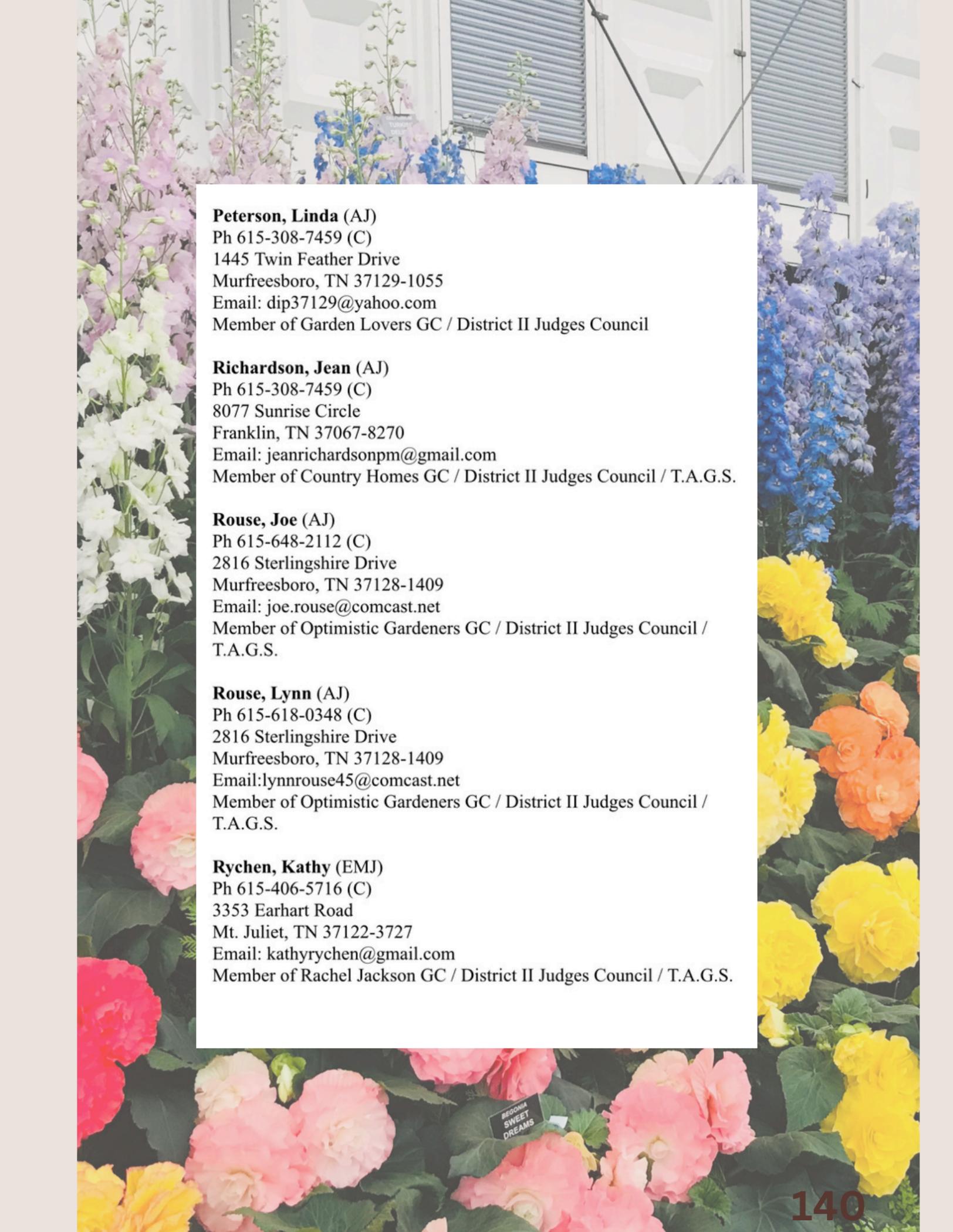
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(SJ) – Student Flower Show Judge

(AC) – Accredited Flower Show Judge

(LM) – Life Flower Show Judge

(M) – Master Flower Show Judge

**Kathy Kennedy Crownover – NGC Master  
Flower Show Judge**

Ph # [931-308-9271](tel:931-308-9271) (Cell)

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Kathy is an NGC, DSGC, and TFGC Life Member

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Leslee is a DSGC and TFGC Life Member

**Tennessee Council of Nationally Accredited  
Flower Show Judges**

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Good

Standing - 2023

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Good

Standing - 2025

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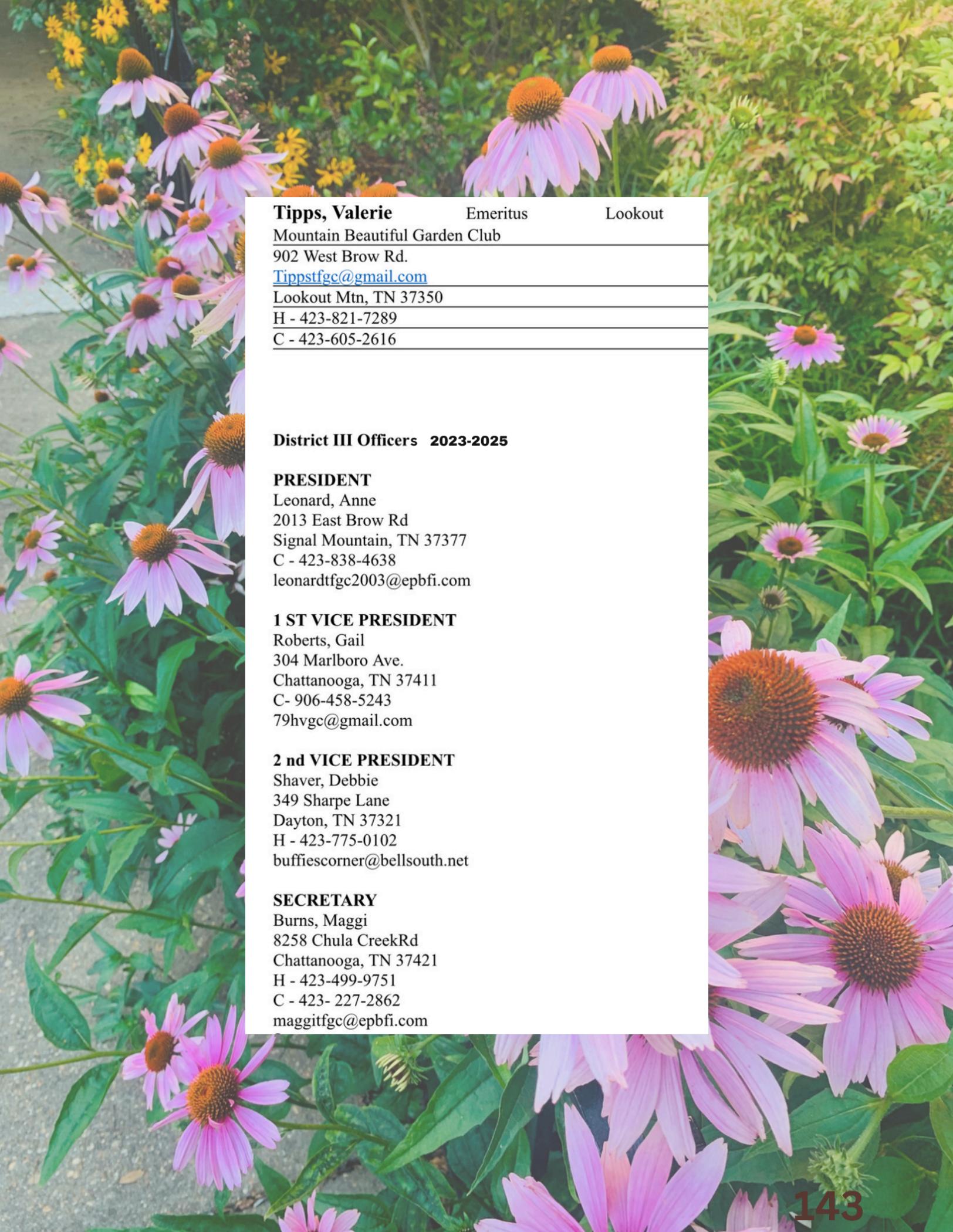
[79hvgc@gmail.com](mailto:79hvgc@gmail.com)

Chattanooga, TN 37411

Good

Standing 2025

C - 906-458-5243

A photograph of a garden with various pink and yellow flowers, including Echinacea, in the background.

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Emeritus

Lookout

Mountain Beautiful Garden Club

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**Paula Fortson**-Master Accredited Judge  
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Shady Oaks, Judges Council

# LETTER FROM THE EDITOR



Editor: Kennedy Pope

Contributor: Elijah Williams

Date, 25th September, 2023

When my grandmother, Denise Thorne, became TFGC President one of her goals was for the VG to be printed once again! Well here we are, a physical hardcopy. However, the Directory Issue is simply just for your references over the next two years. If you would like information in our next issue please submit by December 4th. This publication takes lots of time and I could not have done it without the help of Elijah Williams.

**Deadline to Submit  
for Winter Issue is:  
Monday December  
4th, 2023**

**Submit to  
volunteergardenereditortfgc  
@gmail.com**

# 2024 DEEP SOUTH CONVENTION

## PROGRAM AD FORM

Tennessee Federation of Garden Clubs is hosting the Deep South Regional Convention in 2024 at the Park Vista Double Tree Hotel in Gatlinburg, TN. March 19-20.

The sale of ads for the program book have begun. Please encourage your club, family, friends, and merchants in your community to participate and support TFGC. Honor your members, presidents, club anniversaries, by purchasing an ad.

The fees for ads in the Convention Program are:

Full Page .....\$100.00.

Ads must be camera ready, black and

Half Page .....\$ 50.00. white, and may contain photos.

One Fourth Page .....\$25.00.

Name listed as Contributor ..... \$20.00.

Email ad and completed form to .

Or by USPS to Lori Emery at 2816 Tallgrass Lane, Knoxville TN 37932

Phone:

DEADLINE FOR PUBLICATION IS FEBRUARY 18, 2024.

PAYMENT AND AD MUST BE RECEIVED BY THIS DATE.

Payment: Make checks payable to Deep South Convention 2024 and send to:

Suzan Bowman, Deep South Convention Treasurer, at 3717 Maloney Road, Knoxville TN 37920. Credit cards (plus service fee) are accepted by telephone .

Name\_\_\_\_\_

Garden Club\_\_\_\_\_State\_\_\_\_\_

\_\_\_\_\_District\_\_\_\_\_

Name of

Business\_\_\_\_\_

Ad Size: (please circle)

FullHalfFourthContributor

Ad information and this form are also available online at <https://www.TennesseeFederationofGardenClubs.com>

[https://www.easyreg.org/cgi-bin/acct/A8SB6A87WC/displayForm.pl?dir=1S73FWO4\\_2023](https://www.easyreg.org/cgi-bin/acct/A8SB6A87WC/displayForm.pl?dir=1S73FWO4_2023)

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Annette Shrader – Columbia Area Project 931-801-8832  
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## **Plant America/Plant Tennessee**

Kandee Walker 615-403-5053  
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## **Tennessee Presidents' Historic Homesites**

1. Andrew Jackson, "The Hermitage" and Rachel Jackson's Garden  
4580 Rachels Lane, Hermitage, TN 37376  
9:00 AM – 6:00 PM Monday-Sunday  
Chairman- Susan Basham

[newpennyantiques@aol.com](mailto:newpennyantiques@aol.com)

2. Andrew Johnson Homestead, National Historic Site by National Park Service  
101 N College St., Greenville, TN 377743  
9:00 AM-4:00 AM Wednesday- Sunday 423-638-3551  
Museum – Shawn Gillette Chief of Interpretation and Education  
[shawn\\_g\\_gillette@nps.gov](mailto:shawn_g_gillette@nps.gov)  
Chairman-

3. James K Polk Home and Museum  
301 W 7<sup>th</sup> St., Columbia, TN 38401  
9:00 AM – 5 :00 PM Monday – Saturday - Sunday 1:00 PM- 5:00 PM  
931-505-8019  
Chairman - Kathy Means 615-944-0369  
Columbia, TN

**Continued Tennessee Council of  
Accredited Flower Show Judges  
District III  
Membership Roster 2023-2025**

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<b>Emeritus Burns, Maggi</b> 8258 Chula Creek Rd  Chattanooga, TN 37421 H - 423-499-9751 C - 423- 227-2862	Emeritus	Crestwood Garden Club <a href="mailto:maggitfgc@epbfi.com">maggitfgc@epbfi.com</a>  Good Standing - 2024